



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

COUNCIL POLICY

TITLE: Terms of Reference – Access Awareness Advisory Committee	NO. ADMIN - 49			
<p>PURPOSE The purpose of the Access Awareness Advisory Committee is to assist the Township of Esquimalt in making Esquimalt more accessible to all its citizens.</p> <p>MANDATE The Access Awareness Advisory Committee will, consistent with the purpose described above, undertake the following:</p> <ul style="list-style-type: none">• Provide opportunity for public input respecting accessibility issues.• Identify accessibility barriers to services and facilities and advise and make recommendations to the Municipality for strategies to improve access for all people.• Provide increased awareness to Council respecting accessibility issues in areas including but not limited to, transportation, housing, recreation, employment and education.• Identify sources of funding and grants to support access awareness related activities.• The Access Awareness Advisory Committee will submit to Council an annual work plan at the beginning of each year describing its plans for the year. The Committee will submit to Council a final report at the end of each year describing its activities and accomplishments of the previous year. <p>MEMBERSHIP The Access Awareness Advisory Committee will be made up of:</p> <ul style="list-style-type: none">• 2 Council Members appointed by the Mayor• 7 community representatives appointed by the Council.• The Esquimalt First Nation, Songhees First Nation, BC Transit and the Parks and Recreation Advisory Committee will be invited to assign non-voting, liaison representatives to the Committee. <p>ELIGIBILITY Committee members may be members of disabled organizations, but they are not to be formal representatives of any specific organization. An effort will be made to ensure representation of a broad cross-section of abilities/ disabilities.</p> <p>TERMS Members may be appointed for one or two year terms with term end dates split between alternating years to ensure continuity of committee membership. On application, members may be re-appointed for up to three consecutive terms. All appointees sit at the pleasure of Council and may be removed at Council's discretion.</p>				
EFFECTIVE DATE: February 9, 2009	APPROVED BY: Council	REF: Staff Report ADM-09-014	REPEALS NO. ADMIN - 41	PAGE 1 OF 2

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<p>MEETINGS The Committee will meet a minimum of four times per year in accordance with its regular schedule of meetings established annually at the first meeting of the year. No meetings are held during the summer and winter breaks (July, August and December). Special meetings may be held at the call of the Chair. At the first meeting of each calendar year the committee will elect a Chair and Vice-Chair from amongst its members. The meeting rules and procedures will be in accordance with the Council Procedure Bylaw.</p>	

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