



Corporation of the Township of Esquimalt

# ESQUIMALT PARKS AND RECREATION ADVISORY COMMITTEE

MAY 14, 2009

7:00 p.m.

Council Chambers, Esquimalt Municipal Hall

## MINUTES

**Present:** Councillor B. McIldoon  
Councillor A. Gaul  
Richard Fyfe, Chair  
Geoff Murray, Vice Chair  
Maureen Mitchell-Starkey, Community Representative  
Willie MacGillivray, Community Representative  
Nick Brame, Youth Liaison

**Staff:** J. Byron, Manager of Recreation Services  
C. Weber, Secretary to the Director of Parks and Recreation Services

The meeting was called to order at 7:00 p.m.

### 1. ELECTION OF VICE CHAIR

The Chair called for nominations for the position of Vice Chair.

Moved by Maureen Mitchell-Starkey, seconded by Councillor Gaul that Geoff Murray be appointed as Vice Chair by acclamation for 2009.

The motion **CARRIED**.

### 2. APPROVAL OF AGENDA

The Committee approved the agenda with the updated version of item (5.2) pg. 10 as follows: *This has been included in the Building Canada Fund Grant Application.*

### 3. MINUTES

Moved by Councillor McIldoon, seconded by Maureen Mitchell-Starkey that the Minutes of the Regular Meeting of the Parks and Recreation Advisory Committee held on March 12, 2009 be approved.

The motion **CARRIED**.

### 4. PRESENTATION

Lucie Hulford, resident, addressed the Committee regarding the tennis courts at Esquimalt High School. Ms. Hulford reported that the current state of the courts on Colville Road deem them unusable, and that she is trying to set up a meeting with School District 61, and also looking for support to solicit funds which would be

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used for the resurrection of the tennis courts. The Manager of Recreation Services informed Ms. Hulford that the Department would make meeting space available (up to five times per year) to her so that she could organize and meet with other groups. The Manager of Recreation Services also suggested that she meet with the Community Services Programmer to brainstorm in order to initiate the process. The Chair thanked Ms. Hulford for her presentation.

#### 5. DIRECTOR'S REPORT

(1) 1<sup>st</sup> Period Report – Parks. Councillor Gaul reported that staff will be taking the Tree Cutting Bylaw back to Council for review at a future date.

(2) 1<sup>st</sup> Period Report – Recreation.

The Commission Chair reported that Marilyn Kraeker had resigned from the Parks and Recreation Advisory Committee.

(3) Appoint one (1) Parks and Recreation Advisory Committee Member to the Access Awareness Committee. The Commission requested that the alternate be appointed to this Committee.

(4) Appoint one (1) Parks and Recreation Advisory Committee Member to the Olympic Torch Committee. Nick Brame and Maureen Mitchell-Starkey volunteered to sit on the Committee on the condition that the meetings are held in the evening.

(5) Appoint two (2) Parks and Recreation Advisory Committee Members to the Food Services Review Committee. Maureen Mitchell-Starkey and Willie MacGillivray volunteered to sit on the Committee.

(6) Appoint one (1) Parks and Recreation Advisory Committee Member to sit on the Gorge Waterway Initiative Committee. Geoff Murray volunteered to sit on the Committee.

(7) Orientation Manual. The Manager of Recreation Services informed the Committee that the binders are updated and available to take home after the meeting.

(8) Reschedule Parks and Recreation Orientation Tour. This item was tabled until the next Regular Meeting which is scheduled for June 4, 2009.

Moved by Willie MacGillivray, seconded by Geoff Murray that the Director's Report be received and filed.

The motion **CARRIED**.

#### 6. INFORMATION

(1) Gorge Waterway Initiative – 2008 Annual Report

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Moved by Maureen Mitchell-Starkey, seconded by Geoff Murray that the information be received and filed.

The motion **CARRIED**.

- (2) Report from the Acting Director of Parks and Recreation Services regarding Ken Hill Park Update. Councillor Gaul expressed concern that the date of the report was in January of 2009 and that the report was just now coming to the Committee table.

Moved by Willie MacGillivray, seconded by Geoff Murray that the report be received and filed.

The motion **CARRIED**.

- (3) A letter from L. Attrill, resident and a response letter from the Acting Director of Parks and Recreation Services regarding the tennis courts at Esquimalt High School.

Moved by Maureen Mitchell-Starkey, seconded by Geoff Murray that the correspondence be received and filed.

The motion **CARRIED**.

- (4) Copies of reports to Council on two (2) grant applications.

(a) Building Canada Fund – Communities Component.

(b) Infrastructure Grants: Building Canada Fund.

Moved by Willie MacGillivray, seconded by Geoff Murray that the information be received and filed.

The motion **CARRIED**.

### 7. COMMISSION DISCUSSION AND SUB-COMMITTEE REPORTS

- (1) Verbal update from Councillor Gaul from the Friends of Archie Browning Sports Centre. Councillor Gaul reported that this non profit society has been established for two years and act as a liaison to community groups. Three goals of the group are:

- Better facilitate community groups with the Parks and Recreation Advisory Committee. The Friends are putting on a push to include all user groups and will submit a report three times annually: September, January / February, March / April.
- Assist in writing and researching grants
- Assist in the Food Services Review

- (2) Communication.

Councillor Gaul requested that the Parks and Recreation Advisory Committee receive information on all events prior to them happening. Staff to ensure that the Monthly Event Listing be forwarded to Committee and Council Members as soon as the information becomes available.

- (3) Maureen Mitchell-Starkey stated that the last couple of agendas have been sparse and she would like to see “some meat back on the plate”. The Manager of Recreation Services stated that once the new Director is

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in place, the Committee can set up a Work Plan and there will be more projects for the Committee.

- (4) Councillor McIlldoon stated that he would endorse the resident to go ahead seeking funds to repair the tennis courts at Esquimalt High School.
- (5) Geoff Murray stated that he felt that currently the Committee was listening to staff reports and not having input.

Moved by Maureen Mitchell-Starkey, seconded by Councillor Gaul that the Committee move to the Public Input portion of the agenda.

The motion **CARRIED**.

### 8. PUBLIC INPUT

Brian Gray, resident, addressed the Committee in reference to the Kraft Celebration Tour Competition which, if the application is successful, could secure \$25,000 for the mural on Archie Browning Sports Centre. Mr. Gray requested assistance from the Committee to prepare the application. Councillor Gaul volunteered to work with Brian Gray on this project.

### 7. COMMISSION DISCUSSION AND SUB-COMMITTEE REPORTS (Continued)

- (1) Richard Fyfe is supportive of the resident seeking funds for the tennis courts. The Chair also stated that the Committee needs to collectively figure out what information is going to Council.
- (2) Councillor Gaul stated that the Committee should be receiving everything they did when they were a Commission.
- (3) The Manager of Recreation Services reported:
  - that the KPMG Financial Audit of the Sports Centre has been completed.
  - \$13,000 (estimated) profit was made for Parks and Recreation Services from the 2009 Mayor's Golf Tournament.
  - Ice User's meeting will be held on May 21<sup>st</sup>
  - Asked if the Committee had a desire to reschedule the offsite tour with Juan de Fuca.
  - The Federal Grants were approved for only three summer students instead of the usual eight.
  - Regional Curling Steering Committee has been meeting and the final report will be done by the end of June
  - Feasibility Study – seismic upgrading portion is still being done – there is an extended deadline.
  - Staff will send an electronic copy of the agenda as well as a hard copy.

### 9. ADJOURNMENT

Moved by Geoff Murray, seconded by Maureen Mitchell-Starkey that the meeting be adjourned at 9:30 p.m.

The motion **CARRIED**.

**CERTIFIED CORRECT**

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Jeff Byron  
Manager of Recreation Services

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Chairperson, Esquimalt Parks and  
Recreation Advisory Committee