



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

A G E N D A

HERITAGE ADVISORY COMMITTEE MEETING

January 19, 2011

7:00 p.m.

Esquimalt Council Chambers

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1. **CALL TO ORDER**
 2. **LATE ITEMS**
 3. **APPROVAL OF THE AGENDA**
 4. **INTRODUCTIONS**
 5. **ELECTIONS**
 - (1) Elections of Chair and Vice-Chair
 6. **MINUTES**
 - (1) Minutes of the Heritage Advisory Committee meeting, November 17, 2010 Pg. 1 – 7
 7. **REPORT FROM THE CHAIR**
 8. **NEW BUSINESS**
 - (1) Orientation and Review of Committee Terms of Reference (TOR) Pg. 8 – 9
 - (2) Membership List Contact Information (to be distributed)
 - (3) Committee Member Interests – What Each Member Brings to the Table
 - (4) Meeting Schedule Dates and Times
 - (5) Agenda Items and Distribution
 - (6) 2010 Year End Report
 - (7) 2011 Work Plan Discussion
 9. **WORK PLAN ITEMS (2011)**
 - (1) Updating Heritage Policy
 - (a) Penny Robertson, Donald Luxton and Associates
 - (b) Plaques, Monuments and War Memorials
 - i. Memorandum dated November 25, 2010 from Barbara Snyder, Staff Liaison, re: Heritage Trees Pg. 10 –17