



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

**MINUTES OF THE SPECIAL  
HERITAGE ADVISORY COMMITTEE MEETING**

Tuesday, January 5, 2010

7:00 p.m.

Council Chambers, Municipal Hall

**PRESENT:** Liz Dill – Chair  
Colin MacLock – Vice Chair  
Councillor Randall Garrison  
Councillor Lynda Hundleby  
Sherri Robinson  
David Sudbury

**GUEST:** Mark Aitken

**STAFF:** Barbara Snyder – Director of Development Services (Staff Liaison)

**REGRETS:** Jim MacMillan-Murphy

**1. CALL TO ORDER**

Chair Dill called the meeting to order at 7:00 p.m.

Committee members, including guest Mark Aiken provided brief introductions.

**2. INTRODUCTIONS**

Members and guest introduced themselves briefly.

Bios for each member (verbal) will be done at the next regular meeting.

**3. MOTION TO GO IN CAMERA**

Moved by Colin MacLock, seconded by Sherri Robinson, that the Heritage Advisory Committee convene *In Camera* pursuant to Section 90 of the *Community Charter* to discuss a matter that, under another enactment, is such that the public may be excluded from the meeting, pursuant to Section 90 (1) (m) and that the general public be excluded.

The motion **CARRIED**.

The *In Camera* meeting of the Heritage Advisory Committee convened at 7:06 p.m.

**4. RECONVENE THE SPECIAL HERITAGE ADVISORY COMMITTEE MEETING**

The Special Heritage Advisory Committee meeting reconvened at 7:16 p.m.

**5. LATE ITEMS**

There were no late items.

**6. APPROVAL OF THE AGENDA**

Moved by Councillor Hundleby, seconded by Councillor Garrison that the agenda of the Heritage Advisory Committee meeting of January 5, 2010 be approved as presented.

The motion **CARRIED**.

7. **NEW BUSINESS**

- (1) The Chair extended a “thank you” to Mark Aitken (guest at meeting) and Jennifer Barr (not present) for their assistance in preparing the draft Statement of Significance for 330 Kinver Street.

Moved by Sherri Robinson, seconded by Councillor Hundleby that the Committee recommend that thank you letters be sent to both Mark and Jennifer and that the letters be signed by the Mayor. The motion **CARRIED**.

- (2) Development of a Statement of Significance

Discussion of this item began with a slide show with comments from Mark Aitken who noted the architect, Hubert Savage, borrowed elements from several architectural styles including English Arts and Crafts, Storeybook and Moderne in designing this 1935 residence.

Arts and Craft details include:

- three steep gables
- no roof overhang
- narrow front door
- asymmetrical emphasis
- eyebrow moldings over rectangular windows
- stepped fireplace in the living room
- Jacobean style chimney with the upper courses of bricks turned to create a spiral effect
- bow window on the main floor
- west wing of the building is almost a detached structure
- studio has a circular window in the east façade and a minstrels gallery
- a bracket on the north side of the studio may have been used to hoist a piano into the studio
- ornamental buttresses
- exterior finish is lumpy, rough cast stucco with the exception of the shingles in the south gable; Kenetex finishing was later applied over the stucco
- conservatory with tile floor and glass roof [now vine covered]
- wall dormers [i.e. the dormers are set back to the line of the wall below them]

Storeybook design details are:

- winding entrance path
- strange doorways
- corner window on the second floor
- quoining in the stucco surrounding the window replicates stone
- tower on the southwest corner [window in the lower floor is a later edition, originally there were only the sidelights]

Moderne elements include:

- horizontality expressed through the double course of roof shingles and window sashes
- roof treatment on the tower

The enclosed verandah with a shed roof on the south façade is a 1949 addition.

Mr. Aitken left the meeting at this point.

The Committee discussed the statement of significance, noting that when it is sent to the province (i.e. after it has been accepted by Council and put on the municipal heritage register) it should be condensed.

The Committee agreed to attach the photos to the statement to be presented to Council along with a site plan, ortho photo of the site, floor plans of the house and map of the area. Not all of these items will be included in the statement sent to the Province.

Moved by Councillor Garrison, seconded by Sherri Robinson that the Heritage Advisory Committee accept the revised statement of significance for the residential building [in situ] at 330 Kinver Street [Lot A, Section 11, Esquimalt District, Plan 27698].  
The motion **CARRIED**.

Moved by Councillor Hundleby, seconded by Sherri Robinson that the Heritage Advisory Committee recommend to Council that the residential building [in situ] at 330 Kinver Street [Lot A, Section 11, Esquimalt District, Plan 27698] be added to the municipal Heritage Register.  
The motion **CARRIED**.

Moved by Sherri Robinson, seconded by Colin MacLock that the Heritage Advisory Committee recommend to Council that the statement of significance for the residential building [in situ] at 330 Kinver Street [Lot A, Section 11, Esquimalt District, Plan 27698] be accepted.  
The motion **CARRIED**.

It was noted that, at the next full meeting of the Heritage Advisory Committee, the following topics are to be discussed:

1. Developing a process for completing future Statements of Significance; and
2. Budgeting for the cost of hiring professionals if needed to assist with completion of statements. The estimated cost of preparing a statement similar to that done for 330 Kinver Street would be \$1000.

Action Item: Add to Agenda of next regular meeting.

**8. ADJOURNMENT**

The meeting adjourned at 8:47 p.m.

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Liz Dill, Chair

This 26<sup>th</sup> day of January, 2010