



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

MINUTES HERITAGE ADVISORY COMMITTEE

Wednesday, September 16, 2009

7:00 p.m.

Council Chambers, Municipal Hall

PRESENT: Councillor Lynda Hundleby
Elizabeth Dill - Chair
Colin MacLock - Vice Chair
Sherri Robinson

STAFF: Barbara Snyder, Staff Liaison; Recording Secretary for this meeting.

REGRETS: Councillor Don Linge
Shelly Burchnall
Jim MacMillan-Murphy

CALL TO ORDER

Elizabeth Dill, Chair called the meeting to order at 7:07 p.m.

LATE ITEMS

The following late items were introduced:

- o Enquiry from Constance O'Leary regarding installation of a plaque at Macaulay Point.

APPROVAL OF THE AGENDA

Moved by Councillor Hundleby, seconded by Colin MacLock that the agenda of the Heritage Advisory Committee meeting of September 16, 2009, including the late item noted above, be approved.

The motion **CARRIED**.

MINUTES

Moved by Colin MacLock, seconded by Sherri Robinson that the minutes of the Heritage Advisory Committee meeting of May 20, 2009 be approved as presented.

The motion **CARRIED**.

REPORT FROM THE CHAIR

- o The Chair reported on her meeting with Pam Copley of BC Heritage regarding the availability of provincial grants and the preparation of a Heritage Register.
- o The Chair commented on the quality of the Walking Tour brochures and thanked Sherri Robinson for her work in writing and distributing these. There was discussion of having the brochures reprinted.

OLD BUSINESS

- (1) Increasing Interaction / Communications with First Nations and Department of National Defence

In a previous meeting it had been noted that Councillors Linge and Hundleby together with the Mayor would look into establishing better communications with both DND and First Nations. A discussion ensued as to whether this was really necessary as both groups have been approached previously and have been reluctant to participate in meetings or events.

It was decided that the HAC would continue to invite DND and First Nations to our heritage events in hope that they may decide to participate in some future projects.

Action Item: Request to Councillor Linge to report back on any activity in this regard.

- (2) Letter to National Historic Sites Directorate RE: Federal Heritage Buildings
- (a) Letter from the Director General, National Historic Sites Directorate, Parks Canada, dated May 26, 2009, Re: Evaluation of Federal Buildings at Work Point Barracks

Moved by Councillor Hundleby, seconded by Sherri Robinson that the letter be received.
The motion **CARRIED**.

It was clarified that, in addition to correspondence forwarded to the National Historic Sites Directorate by a previous committee of Council, Colin MacLock had written a letter, as a private citizen requesting information.

The letter from Dr. Larry Ostola was discussed. The Committee decided to follow up on his suggestion to communicate concerns regarding the value of heritage buildings on DND properties to the Township of Esquimalt directly to representatives of DND.

Councillor Hundleby reported that the importance of heritage buildings on the Base had been discussed several times at joint meetings of CFB Esquimalt and the Township.

Other members of the Committee discussed the need to establish a paper trail of correspondence in addition to informal comments made at meetings and luncheons.

- (b) Draft Letter to the Director General, National Historic Sites Directorate, Parks Canada, dated June 10, 2009, Re: Invitation to Attend a Future Meeting of the Esquimalt Heritage Advisory Committee

Action Item: The draft letter to Dr. Larry Ostola was approved and is to be sent out under the Mayor's signature. A second letter is to be prepared by Barb Snyder and sent to the Base Commander at CFB Esquimalt indicating that Esquimalt's HAC is working on developing our own heritage register and heritage policies and would welcome opportunities to discuss mutual heritage issues. Draft letter to be emailed to HAC members before mailing.

- (c) Letter from the Canadian Registrar, Canadian Register of Historic Places, Historic Places Program Branch, Parks Canada, dated June 18, 2009, Re: Work Point Guardhouse (Building 1001), Work Point, Esquimalt

Moved by Councillor Hundleby, seconded by Sherri Robinson that the HAC recommend to Council that the Work Point Guardhouse [Building 1001 of Work Point which is currently being transferred to a private owner] be recognized for its heritage value to the community and placed on Esquimalt's Heritage Register once established.

The motion was **TABLED** until the October meeting of the HAC pending development of a Statement of Significance for the Guardhouse.

Action Item: Colin MacLock and Jim MacMillan-Murphy to develop a Statement of Significance using FHBRO information and return it to the next meeting of the HAC.

(3) Grant Information

The provincial Heritage Branch has advised that there are no grant programs available at this time. The Branch is still providing advice and assistance to municipalities and would be prepared to conduct a workshop to inform committee members, council members, volunteers and staff on the correct form and content of Statements of Heritage Significance.

It was noted that as of September 14th, 2009 funding had been restored to Heritage BC [Note: Heritage BC is a non-profit society which represents the interests of community heritage conservation across the province; it is not the provincial Heritage Branch].

It was also reported that, Provincial Order in Council 456 has exempted Heritage Buildings from the Energy Efficiency Act.

(4) Heritage Incentives from Other Municipalities

Several members questioned where this information had come from. It was noted that in future, this type of information should have a cover page, memo or report attached to identify who was providing the information and why.

Moved by Councillor Hundleby, seconded by Sherri Robinson that the information be received.
The motion **CARRIED**

WORK PLAN ITEMS

(1) 2009 Work Plan Adoption

The HAC discussed the list of short and long term goals included in the Minutes of the May 20th, 2009 meeting and whether the Committee was taking on too many projects and which should be given the highest priority.

The agreed upon Work Plan for 2008/2009 is:

- Create a Heritage Register
 - participate in workshop with Heritage Branch [possibly November]
 - develop statements of significance for each property proposed for the Register [building on information prepared by Sherri Robinson]
 - photograph buildings and sites
 - research the history of buildings and sites
- Update Heritage Policies
 - review existing policies
 - research policies of other municipalities
 - collate work done to date
 - create new policies or update existing
- Consider a Heritage Foundation
 - consider the feasibility of a foundation for Esquimalt
 - review various types of foundations [municipal or stand alone]
 - have a representative of the Victoria Heritage Foundation attend a HAC meeting
- Offer assistance to other committees in planning events, e.g. Buccaneer Days, Naval Anniversary celebrations, and 2012 Esquimalt Centennial Committee.
- Participate in BC Heritage Week, February 15th - 22nd, 2010
 - 2010 theme is “Heritage of Sports and Recreation”
 - displays to be placed in Sports Centre, Recreation Centre and Municipal Hall featuring historic photos of sports teams, athletes, sports fields, rinks, golf courses, etc.
- Maintaining Public Awareness of the importance of Heritage
 - displays; photos; walking tours; lectures
 - educating home owners about what heritage designation really means
 - encouraging owners of homes over 100 years old to apply for designations

Action Item: Committee members to participate in selecting, copying, mounting and displaying archival or private photos for Heritage Week Display [at January meeting].

Action Item: Chair to contact sports groups in Esquimalt.

Action Item: Chair to contact Buccaneer Days Committee to determine possibility of HAC participation in 2010.

(2) Heritage Registry Development

- (a) Establishing Community Heritage Registers
- (b) Example of Statement of Significance

Action Item: Barb Snyder to research the Heritage Register process in more detail and report back to the Committee

Action Item: Chair to contact Pam Copely, Heritage Branch, to arrange Workshop on preparing Statements of Significance.

(3) Updating Heritage Policy

- (a) Report from Shelly Burchnall on Preliminary Research
- (b) Next Steps

Shelly Burchnall was not in attendance but Colin MacLock reported on what has been accomplished to date and their proposed work plan.

(4) Heritage Foundation Development

- (a) Invitation to representative of Victoria Heritage Foundation

Action Item: Chair to invite Jennifer Barr to attend a future meeting. [Note: it was suggested that this not take place until Spring 2010].

(5) Buccaneer Days/Naval Anniversary

Discussed under Work Plan above

(6) 2012 Centennial Celebration

Discussed under Work Plan above

NEW BUSINESS

(1) Suggested Revisions to Heritage Context Plan from BC Heritage Branch

The suggested changes proposed by Pam Copely, BC Heritage Branch were reviewed and discussed.

Moved by Councillor Hundleby, and seconded by Sherri Robinson that the correspondence from Pam Copley, BC Heritage Branch be received.

The motion **CARRIED**

(2) Johnson Street Bridge

Members discussed the significance of the Bridge and its appearance as an entrance to Esquimalt. It was questioned whether the Committee should sent a letter to the City of Victoria expressing its concerns about the heritage value of the Johnson Street Bridge and its role as one of the gateways to Esquimalt.

Councillor Hundleby commented that we were not invited by Victoria to comment on the proposal. It was decided that HAC members should provide their views independently instead.

LATE ITEMS

- (1) Request from Constance O’Leary the great, great granddaughter of Donald Macaulay, Bailiff of Macaulay Farm, to place a historical plaque at Macaulay Point.

Committee members commented that as Macaulay Point is DND and even Macaulay Park is only leased to the municipality, it would be outside of our jurisdiction to entertain this proposal.

COMMENTS FROM MEMBERS

- (1) Councillor Hundleby mentioned a new vignette of CFB Esquimalt which is worth viewing and offered to forward a link to the website.
- (2) Sherri Robinson noted that the flag at the Cenotaph is in shreds and the pole itself needs repainting; this should be corrected prior to Remembrance Day, November 11th.
- (3) Sherri Robinson commented that a heritage home at the foot of Kinver Street, designed by Hubert Savage and built in 1935, may be coming on the market and it should be flagged to alert prospective purchasers and development services staff of its heritage significance.

NEXT MEETING

The Chair advised that she will be travelling for most of October and therefore unable to attend the next meeting but would prepare the Agenda before she leaves. Due to the unavailability of several committee members, it was decided to cancel the October meeting.

The next meeting of the HAC will take place on November 18, 2009.

COMMUNICATIONS

- (1) Heritage BC Annual Report
- (2) Heritage BC Quarterly, Spring 2009
- (3) Email from Heritage BC, dated June 23, 2009, Re: Heritage BC Update June 2009
- (4) Hallmark Society Preserve, Volume 36, Number 2, Summer 2009
- (5) Hallmark Society Preserve, Volume 36, Number 3, Autumn 2009

Moved by Councillor Hundleby, seconded by Sherri Robinson that communication items (1) through (5) be received.

The motion **CARRIED**.

ADJOURNMENT

The meeting adjourned at 9:30 p.m.

Liz Dill, Chair
This 18th day of November, 2009