



## CORPORATION OF THE TOWNSHIP OF ESQUIMALT

### **A G E N D A** **ARTS, CULTURE AND SPECIAL EVENTS** **ADVISORY COMMITTEE MEETING**

October 6, 2010

7:00 p.m.

Council Chambers, Esquimalt Municipal Hall

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**1. CALL TO ORDER**

**2. LATE ITEMS**

**3. APPROVAL OF THE AGENDA**

**4. MINUTES**

- (1) Minutes of the Arts, Culture and Special Events Advisory Committee meeting, September 1, 2010 Pg. 1 – 4

**5. OLD BUSINESS**

- (1) Proposed Esquimalt Artists Studio Tour – Being Organized by Ms. Rogers and Mr. Lafleur
- (2) Purchasing Art Stands / Displays

**6. REPORTS FROM SUB-COMMITTEES / WORK PLAN ITEMS**

- (1) Walking Events  
(a) Garden Tour
- (2) Fall Harvest of Arts  
(a) Creation of Sub-Committee
- (3) Celebration of Lights
- (4) National Children's Day Event
- (5) Esquimalt Lantern Festival Update
- (6) Seniors Spring Tea and Concert 2011

**7. REPORT FROM STAFF LIAISON**

**8. COMMITTEE MEMBER ANNOUNCEMENTS / REPORTS**

**9. NEXT MEETING**

**10. ADJOURNMENT**



# CORPORATION OF THE TOWNSHIP OF ESQUIMALT

## MINUTES

### ARTS, CULTURE AND SPECIAL EVENTS ADVISORY COMMITTEE

Wednesday, September 1, 2010

7:00 p.m.

Council Chambers, Municipal Hall

**PRESENT:** Norm Swan – Chair  
Maira Tait – Vice Chair  
Councillor Bruce McIldoon  
Councillor Meagan Brame  
Charles Lavoie  
Nick Brame

**STAFF:** Barbara Snyder – Director of Development Services (Staff Liaison)  
Karen Hay – Planning Technician (Staff Liaison)  
Deborah Liske – Recording Secretary

**REGRETS:** Avrielle Gosling

#### 1. CALL TO ORDER

Chair Swan called the meeting to order at 7:01 p.m.

#### 2. LATE ITEMS

The following late items were introduced:

1. Add to Agenda item **5. NEW BUSINESS** as item (1) Proposal for Artists Studio Tour and renumber accordingly
2. Add to Agenda item **5. NEW BUSINESS** (3) Budget Discussion for 2011 Seniors Spring Tea and Concert
3. Add to Agenda item **8. COMMUNICATIONS** (2) Letter from Heritage BC, dated August 19, 2010, Re: Call to Action to Renew BC's Heritage Program

#### 3. APPROVAL OF THE AGENDA

Moved by Councillor Brame, seconded by Nick Brame that the agenda of the Arts, Culture and Special Events Advisory Committee meeting of September 1, 2010 be approved as amended with the inclusion of the late agenda items.

The motion **CARRIED**.

#### 4. MINUTES

Moved by Councillor Brame, seconded by Vice Chair Tait that the minutes of the Arts, Culture and Special Events Advisory Committee meeting of June 2, 2010 be approved as presented.

The motion **CARRIED**.

#### 5. NEW BUSINESS

- (1) Proposal for Artist Studio Tour (**Late Item**)

Diane Rogers and Yves Lafleur were in attendance in the audience and requested to speak to the committee about a proposal to organize an artist studio tour in Esquimalt in 2011.

Mr. Lafleur noted many artists that participated in the Summer Flower and Art Festival at St. Paul's Church at the end of July indicated their interest in participating in an artist studio tour. A blog for the event has been set up at [www.esquimaltartistsstudiotour.blogspot.com](http://www.esquimaltartistsstudiotour.blogspot.com) . It was suggested the event take place sometime in early spring and a great location would be in the English Inn. Ms. Rogers enquired whether permission could be granted for the use of temporary signage. The Director of Development Services noted that it may be possible to grant permission for the use of temporary signage.

Committee members discussed the idea and were very interested in supporting this initiative.

Councillor Brame advised Ms. Rogers and Mr. Lafleur the committee hosts a Fall Harvest of the Arts event to highlight local artists. Councillor Brame further encouraged Ms. Rogers and Mr. Lafleur to continue with the preparation and organization of the event and to bring additional details back to the committee.

It was noted the committee has a list of Esquimalt artists and could advise artists on the list of the event and provide contact information for Ms. Rogers and Mr. Lafleur.

Committee members thanked Ms. Rogers and Mr. Lafleur for attending the meeting and encouraged their continued preparation for an event.

(2) Purchasing Art Stands / Displays

Councillor Brame suggested the committee consider purchasing easels / art stands / displays to utilize as the committee moves toward hosting more art events.

Committee members discussed the idea noting liability could be an issue; it was noted a waiver could be signed removing liability from the municipality.

Committee members continued to discuss different types of stands / displays and it was suggested the Esquimalt Painters and Esquimalt Photography Clubs be contacted to enquire as to what they utilize. Chair Swan will contact both organizations and report back to the committee.

(3) Seniors Spring Tea and Concert Budget for 2011 (**Late Item**)

Vice Chair Tait enquired whether the committee would like to host a Seniors Spring Tea and Concert in 2011. Vice Chair Tait noted the volunteers really added to the atmosphere of the event.

It was noted the quantity of food would need to be increased for next year.

Moved by Vice Chair Tait, seconded by Chair Swan that the Arts, Culture and Special Events Advisory Committee host a Seniors Spring Tea and Concert in the 2011 and include this event in the committees work plan and budget funds accordingly.

The motion **CARRIED**.

It was noted a sub-committee will need to be formed to organize the event for 2011.

**6. REPORTS FROM SUB-COMMITTEES / WORK PLAN ITEMS**

(1) Buccaneer Days

Councillor McIldoon noted Buccaneer Days was very successful; the new layout for the food vendors worked well, the midway was expanded and the event very well attended.

- (2) Walking Events
  - (a) “So Easy to Explore” Walking Tours

Chair Swan noted the August walking tour went well.

It was noted the September walking tour is scheduled for the same day as the Esquimalt 5K Race Walk and Fun Walk. Committee members discussed and agreed to cancel the committees walking tour for September.

- (b) Garden Tour

Committee members discussed hosting a garden tour in conjunction with the artist studio tour Ms. Rogers and Mr. Lafleur are organizing. Committee members discussed matching artists with gardens and suggested the committee advertise at the Fall Harvest of Arts event for artists and gardeners who may be interested in participating and invite them to the November meeting for further discussion.

- (3) Fall Harvest of Arts

Councillor Brame noted the Atrium and Pioneer Room A and B have been booked for October 24<sup>th</sup> for the 2<sup>nd</sup> Annual Fall Harvest of the Arts.

Chair Swan will start contacting artists to participate in this year's event.

- (4) Celebration of Lights

Councillor Brame reported the Celebration of Lights website is operational and is [www.celebrationoflights.ca](http://www.celebrationoflights.ca). The Lights committee continues to fundraise and work towards making the event bigger and better.

- (5) National Children's Day Event

Councillor Brame reported the National Children's Day event is scheduled to take place on Saturday, November 20<sup>th</sup> from 10:00 a.m. to 1:00 p.m. at the Recreation Centre. Activities will include kinder gym, face painting, crafts, art displays and a free swim from 12 noon to 1:00 p.m. The group is also looking for a storyteller to read to the children.

Councillor Brame enquired if the committee would be interested in sponsoring the face painter for the event at a cost of \$ 100.00.

Moved by Vice Chair Tait, seconded by Chair Swan that the Arts, Culture and Special Events Advisory Committee sponsor a face painter for the National Child Day event scheduled to take place on November 20<sup>th</sup> at the Esquimalt Recreation Centre at the cost of \$ 100.00 and the expense be paid from the Arts, Culture and Special Events Advisory Committee budget. The motion **CARRIED**.

Councillor Brame noted she will be acquiring artwork from local schools and any assistance to set up the event on the day of would be greatly appreciated.

- (6) Esquimalt Lantern Festival Installation

The Director of Development Services presented the committee with an example for an installation for the lantern festival as well as providing suggestions for materials and decorations to utilize. Committee members reviewed the prototype and discussed ideas and a construction schedule. Committee members will get together to construct the installation and Chair Swan will attend the festival and carry the installation.

7. **REPORT FROM STAFF LIAISON**

No report

8. **COMMUNICATIONS**

- (1) Email received from Arts & Culture Guide to BC, dated July 29, 2010, Re: 2010 – 2011 VAN DOP Arts & Cultural Guide

Moved by Councillor Brame, seconded by Nick Brame that Communication item 1 be received.  
The motion **CARRIED**.

- (2) Letter from Heritage BC, dated August 19, 2010, Re: Call to Action to Renew BC's Heritage Program (**Late Item**)

Moved by Chair Swan, seconded by Vice Chair Tait that it be noted the Arts, Culture and Special Events Advisory Committee supports the call to action and recommends that Council forward a letter to Premier Gordon Campbell and the Honourable Kevin Krueger urging the Provincial Government to renew B.C.'s heritage program.  
The motion **CARRIED**.

9. **COMMITTEE MEMBER ANNOUNCEMENTS / REPORTS**

Chair Swan noted appreciation for the Living Wage Policy introduced by Councillor Garrison.

10. **NEXT MEETING**

The next meeting of the Arts, Culture and Special Events Advisory Committee will take place on Wednesday, October 6, 2010.

11. **ADJOURNMENT**

The meeting adjourned at 8:38 p.m.

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Norm Swan, Chair

This 6<sup>th</sup> day of October, 2010