



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

A G E N D A

ARTS, CULTURE AND SPECIAL EVENTS ADVISORY COMMITTEE MEETING

April 7, 2010

7:00 p.m.

Council Chambers, Esquimalt Municipal Hall

-
1. **CALL TO ORDER**
 2. **LATE ITEMS**
 3. **APPROVAL OF THE AGENDA**
 4. **GREETINGS FROM MAYOR DESJARDINS**
 5. **MINUTES**
 - (1) Minutes of the Arts, Culture and Special Events Advisory Committee meeting, March 3, 2010 Pg. 1 – 3
 6. **OLD BUSINESS**
 - (1) From the March 3, 2010 Arts, Culture and Special Events Advisory Committee meeting
 - (a) Referred by Council, Email dated January 20, 2010, Re: Vancouver Island Action for Children Pg.4
 7. **NEW BUSINESS**
 - (1) Esquimalt Lantern Festival
 - (a) Email from Vicki Klyne, dated March 16, 2010, Re: Committee Created Installation Pg. 5 – 6
 - (b) Letter from the Esquimalt Lantern Festival Society, dated March 18, 2010, Re: Request for Artist Contacts Pg. 7
 8. **REPORTS FROM SUB-COMMITTEES / WORK PLAN ITEMS**
 - (1) Seniors Spring Tea and Concert
 - (2) Buccaneer Days
 - (3) Walking Events
 - (a) "So Easy to Explore" Walking Tours
 - (b) Jane's Walk
 - (c) Garden TourPg. 8
 - (4) Fall Harvest of Arts
 - (5) Celebration of Lights

9. **REPORT FROM STAFF LIAISON**
10. **COMMITTEE MEMBER ANNOUNCEMENTS / REPORTS**
11. **NEXT MEETING**
12. **ADJOURNMENT**



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

**MINUTES
ARTS, CULTURE AND SPECIAL EVENTS
ADVISORY COMMITTEE**

Wednesday, March 3, 2010

7:00 p.m.

Council Chambers, Municipal Hall

PRESENT: Norm Swan – Chair
Maira Tait – Vice Chair
Councillor Meagan Brame
Charles Lavoie

STAFF: Karen Hay – Planning Technician (Staff Liaison)
Deborah Liske – Recording Secretary

REGRETS: Councillor Bruce McIldoon
Avrille Gosling
Nick Brame
Barbara Snyder – Director of Development Services (Staff Liaison)

1. CALL TO ORDER

Chair Swan called the meeting to order at 7:01 p.m.

2. LATE ITEMS

There were no late items.

3. APPROVAL OF THE AGENDA

Moved by Councillor Brame, seconded by Vice Chair Tait that the agenda of the Arts, Culture and Special Events Advisory Committee meeting of March 3, 2010 be approved as presented.
The motion **CARRIED**.

4. MINUTES

Moved by Charles Lavoie, seconded by Councillor Brame that the minutes of the Arts, Culture and Special Events Advisory Committee meeting of February 3, 2010 be approved as presented.
The motion **CARRIED**.

5. OLD BUSINESS

(1) 2009 Year End Report

Committee members reviewed the draft 2009 year end report.

Moved by Councillor Brame, seconded by Vice Chair Tait that the report be received and presented to Council.
The motion **CARRIED**.

6. REPORTS FROM SUB-COMMITTEES / WORK PLAN ITEMS

(1) Seniors Spring Tea and Concert

Vice Chair Tait provided the committee with an update on the seniors spring tea and concert:

- Room is booked at Recreation Centre
- Will be attending Esquimalt Garden Club meeting to enquire about supplying flowers

- Contacted Country Grocer about refreshments
- Three people have volunteered to help; one individual each to oversee the set-up and decorating
- Confirmed attendance of Hampton Ladies Choir
- Awaiting response from Esquimalt High School Jazz Band
- Recreation Centre piano will need to be tuned
- Expecting attendance to be between forty and fifty
- Children's artwork displayed in atrium
- Volunteer phone line to be established to accept RSVP's
- Supplied information to Communications Coordinator to publicize event
- Chair Swan and Councillor McIldoon volunteered to set-up and take down tables
- Esquimalt Crafters will have a display.

Vice Chair Tait circulated a poster for the event; receiving approval from all committee members to distribute.

(2) Buccaneer Days

Councillor Brame reported planning is moving along. The Buccaneer Days committee is looking for a small bus or fifteen passenger van to transport people from the West Bay harbour ferry terminal. There will be an overlap with the parade, fly past and parachute demos taking place around the same time. Midway will be bigger and booths will be in the curling rink as in previous years.

(3) Walking Events

(a) "So Easy to Explore" (Guided Historical Walking Tours)

Committee members discussed dates and times for the walks. It was determined through discussion the walks would take place at 1:00 p.m. on June 27th, July 25th, August 22nd and September 22nd.

Committee members will discuss where to start and finish each walk at the next meeting.

(b) Jane's Walks

Committee members requested Barbara Snyder, Staff Liaison provide details to the Communications Coordinator and report back to the committee.

(c) Garden Tour

Committee members discussed organizing a garden tour for 2011.

Vice Chair Tait noted she will be meeting with the Esquimalt Garden Club to discuss the seniors' spring tea. Committee members requested Vice Chair Tait discuss the garden tour concept with the club, noting the committee would like to make this initiative an annual event. It was requested Vice Chair Tait enquire and receive feedback on the best month to host the tour and areas of Esquimalt to utilize for a half hour to forty-five minute walk. The committee welcomes any suggestions, support and input the garden club may have and extended an invitation to participate on a sub-committee.

(4) Fall Harvest of Arts

No report – awaiting room booking.

(5) Celebration of Lights

Councillor Brame reported the committee in working on a website, making costumes and sponsorships (which will be advertised on website).

7. REPORT FROM STAFF LIAISON

Karen Hay, Staff Liaison circulated a binder that lists location, description and photographs of municipal art. The municipal art collection and catalogue will assist in cataloging municipal and public art.

8. COMMUNICATIONS

- (1) Referred by Council, Email dated January 20, 2010, Re: Vancouver Island Action for Children

Councillor Brame suggested the Township of Esquimalt celebrate National Children Day and requested committee members brainstorm ideas for an event for further discussion at the next meeting.

- (2) Letter from the Friends of St. Paul's, dated February 17, 2010, Re: Upcoming Benefit Concert

Councillor Brame noted Councillor McIldoon was attending the event and distributed information about additional dates which are part of the series.

- (3) Updated List of Annual Events for Esquimalt

Moved by Councillor Brame, seconded by Charles Lavoie, that the Communications items be received.

The motion **CARRIED**.

9. COMMITTEE MEMBER ANNOUNCEMENTS / REPORTS

Councillor Brame provided information about an Art Showcase taking place April 10th and 11th at the Juan de Fuca 55+ Centre; a variety show Esquimalt High School is hosting to celebrate its 50th Anniversary and the Paralympic Torch Run and pancake breakfast will be taking place on Saturday, March 6th.

10. NEXT MEETING

The next meeting of the Arts, Culture and Special Events Advisory Committee will take place on Wednesday, April 7, 2010.

11. ADJOURNMENT

The meeting adjourned at 8:24 p.m.

Norm Swan, Chair

This 7th day of April, 2010

Agenda

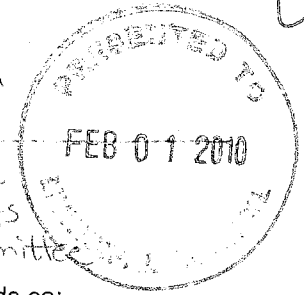
Referred from

Council to

Arts, Culture

+ Special Events

Advisory Committee

**Kim Maddin****From:** Ida Mason [imason@pcfsa.org]**Sent:** January 20, 2010 10:47

To: publicsv@victoria.ca; council@saanich.ca; obcouncil@oakbay.ca; Council;
 mayorandcouncil@metchosin.ca; council@cityoflangford.ca; jmendum@highlands.ca;
 jevans@sooke.ca; mayor@colwood.ca; info@town.viewroyal.bc.ca; admin@northsaanich.ca;
 wtaylor@sidney.ca; municipalhall@csaanich.ca

Subject: Vancouver Island Action for Children - Important early announcement**Vancouver Island Action for Children – 2010**

Members: Mary Manning Centre, Pacific Centre Family Services Association, Victoria Young Entrepreneurs Society, citizen of Qualicum Beach – and more to come!

Dear friend and partner,

We are contacting you to let you know of an innovative new awareness raising plan and how you can become involved.

We (Vancouver Island Action for Children group) are working together to plan a week of awareness raising activities in locations through Vancouver Island November 2010.

As a result of our activities we expect to reach citizens, youth and professionals in order to:

- Raise awareness & understanding of child abuse/mistreatment.
- Support actions that can be taken to prevent child abuse.
- Shift in attitudes towards children & treatment of children.

To achieve this we will:

- Provide information about child abuse & mistreatment.
- Provide information regarding actions that may be taken
- Provide information on resources
- Provide entertaining and emotional experiences to learn about and understand the issues.

...through a range of different methods. We will invite local resources to join us in a resources fair at each location, highlight personal stories where possible, work with local and national artists to create a program of musical and literary entertainment, culminating in a large concert at the end of the week and overall we will celebrate recovery and protection.

We are planning on running events from Campbell River, through Qualicum Beach/Parskville, Courtenay/Comox, Port Alberni, Nanaimo and Duncan to Sooke and Victoria for the finale. We will run these events during the week commencing November 15th 2010, culminating with our major event on November 20th, National Children's Day.

We are contacting you because we are sure that you share the same beliefs, will support our work to raise awareness and may be able to be more involved. For example, you may want to join our steering committee, network with local performers or agencies, help with publicity or provide your own skill or knowledge to benefit our project.

Please contact us for any more information or to begin to join in this opportunity. On behalf of VIAFC: Mitzi Dean
midean@pcfsa.org tel 250.478.8357

Please forward to your networks.

Deborah Liske

From: Barbara Snyder
Sent: March 16, 2010 1:46 PM
To: Deborah Liske
Subject: FW: Lantern Festival

Arts, Culture + Special
Events Agenda Item

Could you add this item to the next Arts, Culture and SE Comm. agenda:

"Lantern Festival

The Lantern Festival Society would like to know if the Arts, Culture and Special Events Committee would be interested in creating an installation for the September 25th, 2010 Lantern Festival. An installation is one large lantern or a group of lanterns with a theme [in past years some themes have been "vegetable" lanterns and "fish" lanterns]. The LFS suggested a member of the ACSE Comm. may wish to attend one of their meetings."

Thanks, Barb

Barbara Snyder, MCIP
Director of Development Services
Township of Esquimalt
Phone: 1-250-414-7146

www.esquimalt.ca

Please consider the environment before printing this e-mail.

The contents of this electronic mail transmission are *privileged*, intended to be *confidential* and for the sole use of the designated recipient. If this message has been misdirected, please contact the sender as soon as possible.

From: Vicki Klyne
Sent: March 16, 2010 13:16
To: Barbara Snyder
Subject: Lantern Festival

Hi Barb,

I the staff liaison for the Lantern Festival Society. They are wondering if the Arts and Culture Advisory Committee (or is it just Cultural Advisory Committee) would be interested in creating an instillation for the Lantern Festival this year. It is scheduled to run September 25/2010.

Maybe one of their members should attend the next meeting? Or if you are not the correct person to talk to just send me in the right direction.

Cheers,

Vicki Klyne
Community Services Programmer
Township of Esquimalt
Phone: 1-250-412-8511

www.esquimalt.ca

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From Toronto
Lantern Festival
2010



Esquimalt Lantern Festival Society
961 Wollaston St
Victoria, British Columbia
March 18, 2010

Attention: Esquimalt Arts, Culture & Special Events Advisory Committee

Our group is planning the Lantern Festival on September 25, 2010 from 6pm to 10pm. This event is a fun, family oriented and free activity for all of Esquimalt residents. This year our group wants to connect with more of the local artists in our community and we are hoping you can assist us in this area. Does your committee have direct contact information of local artists that you can share with our society or are you able to forward our information to them?

Our hope is to source Esquimalt based artists that are interested in creating an installation (for an honorarium fee) or by leading community groups to create their own lantern installations. Installations will be displayed at Captain Jacobson Park on September 25, 2010 as part of the festival. (Please note: We are directing new installations for this year to include an “ocean theme” of the artist’s interpretation.)

The Directors of Esquimalt Lantern Festival Society would be available if you have any questions about our request.

Thanks kindly for your assistance.

Sincerely,
Tania Dyck
Kim Fisher
Jen Yarnell
Donna Ingram
Eleanor Calder

Join us for Esquimalt's 1st 'Jane's Walk'

Sunday, May 2nd from 10:30 am to noon.

Explore the West Bay Area.

Come and see what makes this a great neighbourhood to live, work and play in



Jane's Walk is a series of free walking tours happening across North America, May 1 & 2, 2010. It honours the ideas and legacy of urbanist and author Jane Jacobs, who promoted walkable neighbourhoods and cities planned for and by people.

Jane Jacobs (1916-2006) had no formal training as a planner, and yet her 1961 best-seller, *The Death and Life of Great American Cities*, and her later books introduced ground-breaking ideas about how cities function, evolve, and succeed or fail. A firm believer in the importance of local residents having input about how their neighbourhoods develop, Jacobs encouraged people to familiarize themselves with the places where they live, work and play.



"No one can find out what will work for our cities by looking at garden suburbs, manipulating scale models, or inventing dream cities. **You've got to get out and walk.**"
Jane Jacobs, 1957

Meet outside the Princess Mary Restaurant, 453 Head St. at 10:30 am, we will walk as a group from here.

BC Transit Bus No. 6 and 25 stop nearby.

Very limited parking is available at the Westbay walkway parking lot on Head St. or at the DND parking lot on Lyall Street.

The Harbour Ferry docks at the West Bay Marina.

Township of
ESQUIMALT

This Event is sponsored by the Township of Esquimalt's Arts, Culture and Special Events Advisory Committee.