



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

MINUTES ARTS, CULTURE AND SPECIAL EVENTS ADVISORY COMMITTEE

Wednesday, March 3, 2010

7:00 p.m.

Council Chambers, Municipal Hall

PRESENT: Norm Swan – Chair
Maira Tait – Vice Chair
Councillor Meagan Brame
Charles Lavoie

STAFF: Karen Hay – Planning Technician (Staff Liaison)
Deborah Liske – Recording Secretary

REGRETS: Councillor Bruce McIldoon
Avrille Gosling
Nick Brame
Barbara Snyder – Director of Development Services (Staff Liaison)

1. CALL TO ORDER

Chair Swan called the meeting to order at 7:01 p.m.

2. LATE ITEMS

There were no late items.

3. APPROVAL OF THE AGENDA

Moved by Councillor Brame, seconded by Vice Chair Tait that the agenda of the Arts, Culture and Special Events Advisory Committee meeting of March 3, 2010 be approved as presented.
The motion **CARRIED**.

4. MINUTES

Moved by Charles Lavoie, seconded by Councillor Brame that the minutes of the Arts, Culture and Special Events Advisory Committee meeting of February 3, 2010 be approved as presented.
The motion **CARRIED**.

5. OLD BUSINESS

(1) 2009 Year End Report

Committee members reviewed the draft 2009 year end report.

Moved by Councillor Brame, seconded by Vice Chair Tait that the report be received and presented to Council.
The motion **CARRIED**.

6. REPORTS FROM SUB-COMMITTEES / WORK PLAN ITEMS

(1) Seniors Spring Tea and Concert

Vice Chair Tait provided the committee with an update on the seniors spring tea and concert:

- Room is booked at Recreation Centre
- Will be attending Esquimalt Garden Club meeting to enquire about supplying flowers

- Contacted Country Grocer about refreshments
- Three people have volunteered to help; one individual each to oversee the set-up and decorating
- Confirmed attendance of Hampton Ladies Choir
- Awaiting response from Esquimalt High School Jazz Band
- Recreation Centre piano will need to be tuned
- Expecting attendance to be between forty and fifty
- Children's artwork displayed in atrium
- Volunteer phone line to be established to accept RSVP's
- Supplied information to Communications Coordinator to publicize event
- Chair Swan and Councillor McIldoon volunteered to set-up and take down tables
- Esquimalt Crafters will have a display.

Vice Chair Tait circulated a poster for the event; receiving approval from all committee members to distribute.

(2) Buccaneer Days

Councillor Brame reported planning is moving along. The Buccaneer Days committee is looking for a small bus or fifteen passenger van to transport people from the West Bay harbour ferry terminal. There will be an overlap with the parade, fly past and parachute demos taking place around the same time. Midway will be bigger and booths will be in the curling rink as in previous years.

(3) Walking Events

(a) "So Easy to Explore" (Guided Historical Walking Tours)

Committee members discussed dates and times for the walks. It was determined through discussion the walks would take place at 1:00 p.m. on June 27th, July 25th, August 22nd and September 19th.

Committee members will discuss where to start and finish each walk at the next meeting.

(b) Jane's Walks

Committee members requested Barbara Snyder, Staff Liaison provide details to the Communications Coordinator and report back to the committee.

(c) Garden Tour

Committee members discussed organizing a garden tour for 2011.

Vice Chair Tait noted she will be meeting with the Esquimalt Garden Club to discuss the seniors' spring tea. Committee members requested Vice Chair Tait discuss the garden tour concept with the club, noting the committee would like to make this initiative an annual event. It was requested Vice Chair Tait enquire and receive feedback on the best month to host the tour and areas of Esquimalt to utilize for a half hour to forty-five minute walk. The committee welcomes any suggestions, support and input the garden club may have and extended an invitation to participate on a sub-committee.

(4) Fall Harvest of Arts

No report – awaiting room booking.

(5) Celebration of Lights

Councillor Brame reported the committee in working on a website, making costumes and sponsorships (which will be advertised on website).

7. REPORT FROM STAFF LIAISON

Karen Hay, Staff Liaison circulated a binder that lists location, description and photographs of municipal art. The municipal art collection and catalogue will assist in cataloging municipal and public art.

8. COMMUNICATIONS

- (1) Referred by Council, Email dated January 20, 2010, Re: Vancouver Island Action for Children

Councillor Brame suggested the Township of Esquimalt celebrate National Children Day and requested committee members brainstorm ideas for an event for further discussion at the next meeting.

- (2) Letter from the Friends of St. Paul's, dated February 17, 2010, Re: Upcoming Benefit Concert

Councillor Brame noted Councillor McIlldoon was attending the event and distributed information about additional dates which are part of the series.

- (3) Updated List of Annual Events for Esquimalt

Moved by Councillor Brame, seconded by Charles Lavoie, that the Communications items be received.
The motion **CARRIED**.

9. COMMITTEE MEMBER ANNOUNCEMENTS / REPORTS

Councillor Brame provided information about an Art Showcase taking place April 10th and 11th at the Juan de Fuca 55+ Centre; a variety show Esquimalt High School is hosting to celebrate its 50th Anniversary and the Paralympic Torch Run and pancake breakfast will be taking place on Saturday, March 6th.

10. NEXT MEETING

The next meeting of the Arts, Culture and Special Events Advisory Committee will take place on Wednesday, April 7, 2010.

11. ADJOURNMENT

The meeting adjourned at 8:24 p.m.

Norm Swan, Chair

This 7th day of April, 2010