



**CORPORATION OF THE TOWNSHIP OF ESQUIMALT**  
**ACCESS AWARENESS ADVISORY COMMITTEE**  
**A G E N D A**

March 9, 2011  
4:00 p.m., Pioneer Room. Recreation Centre

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1. **CALL TO ORDER**
2. **LATE ITEMS**
3. **APPROVAL OF THE AGENDA**
4. **APPROVAL OF MINUTES**
  - (1) Minutes of the Access Awareness Committee meeting, February 9, 2011 Pg 1 – 5
5. **OLD BUSINESS**
  - (1) Committee Terms of Reference (TOR)
    - (a) Parks and Recreation Advisory Committee Representative Voting Privilege
    - (b) Accessibility Definition for Terms of Reference Pg. 6
    - (c) Orientation Pg. 7 – 10
    - (d) 2010 Year End Report Pg. 11
  - (2) 2011 Work Plan Finalization and Adoption
  - (3) Scent Free Environment / Environmental Sensitivities Pg. 12
    - (a) Sample Survey
6. **NEW BUSINESS**
  - (1) Review of 2009 Accessibility Audit
    - (a) Completed Recommendations/Accomplishments and Proposed 2011 Projects
7. **WORK PLAN ITEMS**
  - (1) Measuring-up Gold Star Program
  - (2) Access Awareness Day
  - (3) Buccaneer Days
  - (4) Accessible Bylaws
8. **COMMUNICATIONS**
  - (1) Email from Intermunicipal Advisory Committee on Disability Issues, dated February 16, 2011, Re: Community Social Services Walk Pg. 13 – 17

9. **NEXT MEETING**

10. **ADJOURNMENT**



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

**MINUTES**  
**ACCESS AWARENESS ADVISORY COMMITTEE**

Wednesday, February 9, 2011  
4:00 P.M.  
Council Chambers

**PRESENT:** Councillor Randall Garrison  
Emmy Labonté  
Eleanor Calder  
Paul Newcombe  
Heidi Bada  
Peter Ryan  
Sherry Contreras

**STAFF:** Andy Katschor – Parks Manager (Staff Liaison)  
Deborah Liske – Recording Secretary

**REGRETS:** Councillor Don Linge  
Bob McKie – Parks and Recreation Advisory Committee Representative  
Jeff Miller – Director of Engineering & Public Works (Staff Liaison)

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1. **CALL TO ORDER**

Andy Katschor, Staff Liaison called the meeting to order at 4:06 p.m.

2. **LATE ITEMS**

There were no late items.

3. **APPROVAL OF THE AGENDA**

Moved by Eleanor Calder, seconded by Emmy Labonté that the agenda of the Access Awareness Advisory Committee meeting of February 9, 2011 be approved as presented. The motion **CARRIED**.

4. **INTRODUCTIONS**

Committee members provided brief introductions.

5. **ELECTIONS**

(1) Elections of Chair and Vice-Chair

Andy Katschor, Parks Manager, opened the floor to nominations for Chair.

Emmy Labonté and Eleanor Calder were nominated for the position of Chair. Ms. Labonté declined the nomination. Eleanor Calder was appointed to the position of Chair of the Access Awareness Advisory Committee by acclamation.

Andy Katschor, Parks Manager, opened the floor to nominations for Vice Chair.

Emmy Labonté, Paul Newcombe and Sherry Contreras were nominated for Vice-Chair. Ms. Labonté and Mr. Newcombe declined their nominations for Vice Chair. Sherry Contreras was appointed to the position of Vice-Chair of the Access Awareness Advisory Committee by acclamation.

Ms. Calder continued the meeting as Chair.

6. **APPROVAL OF MINUTES**

Moved by Paul Newcombe, seconded by Emmy Labonté that the minutes of the Access Awareness Advisory Committee meeting of October 13, 2010 be approved as presented. The motion **CARRIED**.

7. **NEW BUSINESS**

(1) Review of Committee Terms of Reference (TOR)

Andy Katschor, Staff Liaison reviewed a memorandum from Carollyne Evans, Manager of Corporate Services regarding abstention from voting. The memorandum noted the following points:

- All voting members present at the time of a meeting must vote.
- Each voting member has one vote on any question.
- If a voting member does not indicate how they vote, the vote is considered to be in the affirmative.
- A tie vote means the motion is defeated.
- If a voting member believes they are in a conflict of interest, they should remove themselves from the discussion and vote.

Mr. Katschor requested the memorandum from Ms. Evans be circulated to all committee members.

Chair Calder reviewed the Access Awareness Advisory Committee Terms of Reference with the committee.

Councillor Garrison suggested committee members' review the 2009 – 2011 Strategic Plan for any items that relate to accessibility as the committee may want to include them in their 2011 work plan.

Chair Calder noted the revised terms of reference has returned the Parks and Recreation Advisory Committee representative to a non-voting liaison member although a recommendation was made to and passed by Council in early 2010 to make the Parks and Recreation Advisory Committee representative a voting member of the Access Awareness Advisory Committee. Chair Calder requested this item be brought back for further discussion to include input from the Parks and Recreation Advisory Committee representative.

Committee members also discussed including a definition of "accessibility" in the committees terms of reference. It was noted a definition was determined by previous committee members. It was requested this item, including the wording of the definition of "accessibility" as determined by previous committee members, be brought back to the next meeting for further discussion and recommendation to Council.

Chair Calder enquired as to whether an orientation/education session will be provided to committee members. Andy Katschor, Staff Liaison will enquire if an orientation session is being considered and report back at the next meeting.

(a) 2010 Year End Final Report

Chair Calder reviewed the requirement to submit to Council a final report at the end of each year describing the committee's activities and accomplishments of the previous year. Andy Katschor, Staff Liaison will draft the report to present to the committee for review and approval at the next meeting.

(2) Membership List Contact Information

A confidential membership contact list was distributed to committee members with the request that any revisions be provided to the Recording Secretary for updating prior to redistribution.

(3) Committee Member Interests – What Each Member Brings to the Table

Paul Newcombe has been a member of the Access Awareness Advisory committee since 2009. Mr. Newcombe noted the idea of hosting Access Awareness Day is a good one but changes need to be made to make the event more of a success.

Peter Ryan noted the meaning of access needs to be as broad as possible; accessibility is needed for all individuals. Mr. Ryan would like to see improvements to the consideration of the placement of items such as utility poles in pedestrian corridors and washrooms added to maps of Esquimalt.

Andy Katschor, Staff Liaison, noted the committee needs to concentrate and celebrate the past successes and work of the committee to educate staff and the public on accessibility. Mr. Katschor encouraged committee members to contact him with any concerns or comments so he can forward to the appropriate staff member.

Heidi Bada noted her everyday interactions and experiences with assisting individuals with disabilities.

Councillor Garrison noted accessibility is for everyone. Recognizing all individuals and making the community welcoming and accessible will encourage people to choose to live in Esquimalt.

Emmy Labonté noted the need to increase awareness of environmental sensitivities which include scents and how they affect individuals and internal environments.

Chair Calder noted the need for accessibility to transportation options such as the E & N Rail Trail and the need for increased accessible signage that includes wording and language that is easily read and understood.

Sherry Contreras noted the need for lighting, building and development design choices that will enhance safer streets and neighbourhoods. This could include traffic calming, increased after dark lighting and access to safe outdoor play and interaction with nature opportunities for children.

(4) Meeting Schedule Dates and Times

The Access Awareness Advisory Committee will meet on the second Wednesday of the month with meetings scheduled for 2011 as follows:

- March 9<sup>th</sup>
- April 13<sup>th</sup>
- May 11<sup>th</sup>
- June 8<sup>th</sup>
- September 14<sup>th</sup>
- October 12<sup>th</sup> and
- November 9<sup>th</sup>

Meetings will start at 4:00 p.m. and will be held in the Council Chambers. As per the committee terms of reference, the committee will not meet in the months of July, August and December.

(5) Agenda Items and Distribution

The Recording Secretary reviewed the process for submitting agenda items and agenda distribution.

(6) 2011 Work Plan Discussion

- (a) 2010 Sub-committees
  - (i) Measuring – Up – Gold Star Program
  - (ii) Access Awareness Day
  - (iii) Buccaneer Days
  - (iv) Accessible Housing
  - (v) Accessible Tourism

Andy Katschor, Staff Liaison provided committee members with an overview of 2010 work plan items.

Committee members discussed items they would like to include on the 2011 Access Awareness Advisory Committee work plan and determined the following:

Measuring-up Gold Star Program – continue with program, work with Esquimalt Chamber of Commerce to introduce revised survey to local businesses.

Access Awareness Day – continue with event to promote awareness; consider new direction and focus; consider ideas / theme for 2012 (centennial year).

Buccaneer Days – continue with hosting an informational booth at Buccaneer days.

Accessible Housing – do not include in 2011 work plan.

Accessible Tourism – do not include in 2011 work plan.

Accessible Bylaws – review and recommend accessible bylaws.

This item will be brought back to the next meeting for finalization and adoption.

8. OLD BUSINESS

- (1) Scent Free Environment / Environmental Sensitivities
  - (a) Additional Information
  - (b) Sample Survey

Andy Katschor, Staff Liaison reported the municipal joint Occupation Health and Safety Committee discussed environmental sensitivities and scent free environments and determined each department would have its own policy. Mr. Katschor further reported the recreation department deals with any complaints about excessive scent usage in recreation facilities on a case by case basis.

Emmy Labonté reviewed information on the effects of scented products on individuals and suggested a scent free policy be created for all municipal buildings.

Chair Calder requested committee members' review and complete the sample survey included in the agenda package for further discussion at the next meeting.

- (2) Sidewalk Ramp List – Follow-up Report from Jeff Miller, Staff Liaison

This item was deferred to the March meeting.

- (3) Difficulties Associated with Opening Doors in Municipal Buildings – Follow-up Report from Jeff Miller, Staff Liaison

This item was deferred to the March meeting.

9. COMMUNICATIONS

- (1) Letter from Danielle Harriott, BC Transit, dated December 29, 2010, Re: Participation on Access Awareness Advisory Committee

Chair Calder will draft a letter to Ms. Harriott advising the committee does not meet in July and suggest an alternate date.

Moved by Councillor Garrison, seconded by Paul Newcombe that the Communications items be received.

The motion **CARRIED**.

10. NEXT MEETING

The next meeting of the Access Awareness Advisory Committee will take place on Wednesday, March 9, 2011.

11. ADJOURNMENT

The meeting adjourned at 5:41 p.m.

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Eleanor Calder, Chair

This 9<sup>th</sup> day of March, 2011

7. REPORTS FROM SUB-COMMITTEES / WORK PLAN ITEMS

(1) Measuring-Up Gold Star Program

Andy Katschor, Staff Liaison reported the certificates have been created and letters of invitation to the ceremony have been sent out to recipients.

Councillor Brame noted the recognition of businesses awarded a Certificate for accessibility (Gold Star Program) will need to be included on the Council Agenda following the Access Awareness Day presentation.

(2) Access Awareness Day

- (a) Letter from UBCM, dated April 14, 2010, Re: Access Awareness Day – Saturday, June 5, 2010

Andy Katschor, Staff Liaison complimented committee members for their hard work and dedication in organizing this year's Access Awareness Day event. Mr. Katschor reported the sub-committee met yesterday and reviewed logistics for the event. Thirteen groups have confirmed attendance; BC Transit will be attending and bringing a bus; posters will be distributed shortly; survey will be available and SPARC has provided an array of informational material for handouts. Mr. Katschor noted volunteers are needed to assist with manning the table on the day of the event.

A copy of the accessible housing survey was distributed to committee members for their review. Committee members discussed amendments to the survey including adding a definition for accessibility.

Moved by Barbara Amberstone, seconded by Councillor Brame that the survey be approved with the following noted amendments:

1. Add the following definition after the first paragraph:  
In the context of people with disabilities, accessibility refers to a variety of practical and concrete measures which assist people with disabilities to access the community, including, making building, housing and infrastructure accessible, making civic services and programs accessible, making information available in alternative formats and providing various accessible transportation options.
2. Add Please turn over on the bottom of page 1.

The motion **CARRIED**.

(3) Buccaneer Days

Vice Chair Argyle reported the committee will have three tables at Buccaneer Days which will be shared with the Celebration of Lights Committee and the ETAG Committee.

(4) Accessible Housing

Chair Gray reported he was unable to obtain presentation material on accessible housing as CMHC has relocated their office to Vancouver. Chair Gray noted the accessible housing survey will assist in collecting information to move forward with the issue of accessible housing.



# CORPORATION OF THE TOWNSHIP OF ESQUIMALT

## ACCESS AWARENESS ADVISORY COMMITTEE ORIENTATION

### Advisory Committees

- Meeting rules and procedures will be in accordance with the Council Procedure Bylaw No. 2715, 2009
- Advisory Committees, Boards & Commissions
  - Access Awareness Committee
  - Advisory Planning Commission
  - Arts, Culture and Special Events Advisory Committee
  - Board of Variance
  - Centennial Celebrations Committee (Select Committee)
  - Environmental Advisory Committee
  - Esquimalt Policing & Law Enforcement Board (Provincial Appointments)
  - Heritage Advisory Committee
  - Parks and Recreation Advisory Committee
- Advisory committee minutes are electronically circulated to all committee members
  - When directed, staff liaisons may act as communicators between various committees

### Meetings

- **Agenda:**
  - Chair and Staff Liaison are responsible for setting the Agenda for the meetings
  - Committee members may submit Agenda items to the Chair and Staff Liaison for approval
  - Agenda is prepared and distributed by the Recording Secretary
  - Distribution options: emailed electronic Agenda or printed Agenda for pickup at Recreation Centre
- **Attendance:**
  - Appointees are expected to be in attendance at all regularly scheduled committee meetings unless **regrets have been sent to the Chair and Staff Liaison.**
  - Council may disqualify an appointee from holding that appointment if the person is absent from committee meetings for a period of 3 consecutive regularly scheduled committee meetings, unless the absence is because of illness or injury or is with the leave of Council.

## **Basic Meeting Rules**

### ■ Chair:

- One person who is chosen to preside over the meeting
- Chair enforces the rules of order and designates who is to speak at any given time

### ■ Committee:

- The majority must be allowed to rule – its collective decisions in a properly convened meeting [quorum] are what bind the committee to a particular course of action
- All voting members are equal and as such have:
  - Right to participate fully – receiving notice of meeting, attending, making motions, debating and voting;
  - Right to a full debate before voting; and
  - Right to an efficient meeting
- Courtesy and respect for others are required
  - Only one main proposal [main motion] and one speaker at a time

### ■ Voting:

- Legislation requires that all voting members must vote
- If a vote is not indicated it is counted in the affirmative
- Exception, members who declare themselves in conflict of interest do not vote

## **Conflict of Interest**

### ■ Types of conflict:

- Pecuniary – direct or indirect financial interest
- Bias – personal interest; closed mind or prejudgment
  - Family members; business associates or friends; charitable or business organizations of which member is a director, etc; and other affiliations

### ■ When a committee member considers that they are in a conflict of interest:

- Must declare that he or she is not entitled to participate or to vote and state general nature of why member considers this to be the case
- Must leave the meeting when the matter is under consideration
- Must not participate in any discussion of the matter or vote on the question
- Must not attempt in any way before, during or after such a meeting, to influence the voting on any questions in respect of the matter

## Roberts Rules of Order

- Basic Steps in Handling a Motion:
  1. Member makes a **Motion**
  2. Another member **Seconds** the motion
  3. Chair **States** the motion
  4. Members **Debate** the question (and motion can be amended)
  5. Chair puts the question to a **Vote**
  6. Chair announces the **Result** of the vote

## Reporting to Council

- **Committee Minutes:**
  - Minutes of the EAC meetings are forwarded to Council.
- **Recommendations to Council:**
  - Committee recommendations to Council are made as a formal motion at a committee meeting and have the support of the majority of the voting members at the meeting.
  - Committee recommendations may be one of several sources of information which Council considers in reaching a decision.
- **Presentations to Council:**
  - Occasionally a member of the EAC may attend a Council or Committee of the Whole meeting to elaborate on or clarify the EAC's recommendation.

## Training & Assistance

- **Training:**
  - Staff may offer a training session to assist EAC members who are not familiar with meeting procedures and Robert's Rules of Order.
  - Committee budgets may be used towards sending committee members for training related to the committee's purpose and mandate (e.g. conferences, workshops, seminars, etc.)
- **Assistance:**
  - Committee members are encouraged to contact the staff liaison or recording secretary if they have any questions regarding the committee or municipal operations.

## Strategic Plan Excerpts

- **Social Improvement – pg. 7, 15 and 25**
- Work towards ensuring the community's pedestrian network is safe for all users including those with disabilities.

### **Work Plan & Year End Report**

- **Work Plan:** An annual work plan will be submitted to Council at the beginning of each year describing its plans for the year.
- **Year End Report:** A final report will be submitted to Council at the end of each year describing its activities and accomplishments of the previous year.



# CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Municipal Hall, 1229 Esquimalt Road, Esquimalt, B.C. V9A 3P1  
Telephone (250) 414-7100 Fax (250) 414-7111

## 2010 Year End Report

**DATE:** February 14, 2011  
**TO:** Eleanor Calder, Chair  
**FROM:** Andy Katschor  
**SUBJECT:** Access Awareness Advisory Committee 2010 Year End Report

Below are the 2010 accomplishments of the Township of Esquimalt's Access Awareness Committee.

- Access Awareness Day held at the Archie Browning Sports Centre with participation from various groups.
- Victoria Wheelchair Rugby holds an exhibition game at the Archie Browning Sports Centre during Buccaneer Days.
- Access information booth with committee members on hand to answer questions at Buccaneer Days.
- Accessibility Survey online version completed and available to fill in electronically at Access Awareness Day and Buccaneer Days.
- Bylaw education. Information pieces in the Municipal website, community newsletter and the Active Living guide re: residents responsibilities on keeping sidewalk accessible during snow events and from overhanging trees or shrub.
- Article in the Esquimalt Review "Success in Access". The article applauds the efforts the Township of Esquimalt has made to make Esquimalt an accessible community.
- Committee worked with BC Transit on accessibility issues.
- Municipality receives grant from the Municipal Insurance Association. Funds are used to install sidewalk drop/ramp.
- Committee assists in prioritizing locations for ongoing sidewalk drop/ramp program.
- Committee members involved in the Paralympic Torch Relay providing a torch bearer and input on the route and celebrations.

Andy Katschor

Manager of Parks Services

## Sample Survey for Members of Access Awareness Advisory Committee

Please indicate how often you are bothered by perfume, aftershave, or scents:

- Frequently
- Occasionally
- Seldom
- Never

If scents bother you at work or public spaces, in what way are you bothered? (You can check more than one)

- My clothes and/or hair smell
- Stinging eyes
- Coughing
- Headaches
- Interferes with work performance
- Concern for long term health effects
- Triggers allergies
- Triggers asthma
- Not at all bothered by scents
- Other, please describe

Do you currently wear scented products (perfume, cologne, aftershave) to work or in public?

- Yes
- No

Would you be willing to stop wearing scented products to work or in public if you knew it was affecting the health of others around you?

- Yes
- No

Would you support scent-free areas in Public and Municipal Buildings?

- Yes
- No

Are you

- Male
- Female

Additional comments:

Kim Maddin

Agenda  
c: Access?  
Answers  
L1

**From:** Laurie Hurst  
**Sent:** February 16, 2011 12:53  
**To:** Kim Maddin  
**Subject:** FW: Please Forward To IACDI, Community Social Services Walk

**Attachments:** CSS-2011\_walkPoster.pdf; CSS\_2011\_walkInvite.pdf



CSS-2011\_walkPoster.pdf (103 K...  
CSS\_2011\_walkInvite.pdf (188 K...

For processing, thanks.

Laurie Hurst, CGA  
Chief Administrative Officer  
Corporate Services  
Township of Esquimalt  
Phone: 1-250-414-7133

[www.esquimalt.ca](http://www.esquimalt.ca)

-----Original Message-----

**From:** Sam Neurauter [mailto:sneurauter@colwood.ca]  
**Sent:** February 16, 2011 12:51 PM  
**To:** Barb Yates; BC Tranist; Bobbi Neal; CAO - Metchosin; Carinna Kenigsberg; Cheryl McLachlan; Chris Coates; Cynthia Day; Councillor Larry Tremblay; Lindy Kaercher; Councillor Marcie McLean; Donna Gramigna; Donna Gramigna; Doug Nutting; Evan Parliament; Faye Cawsey; Jane Mendum; Jim Bowden; Karen Slater; Kyla McLeod; Laurie Hurst; Linda Barnes; Marnie Essery; David Saunders; Scott Heron; Wanda Le Roux  
**Subject:** FW: Please Forward To IACDI, Community Social Services Walk

As per Marnie Essery

-----Original Message-----

**From:** Marnie Essery [mailto:meteach@telus.net]  
**Sent:** February-15-11 9:38 PM  
**To:** Sam Neurauter  
**Subject:** Please Forward To IACDI, Community Social Services Walk

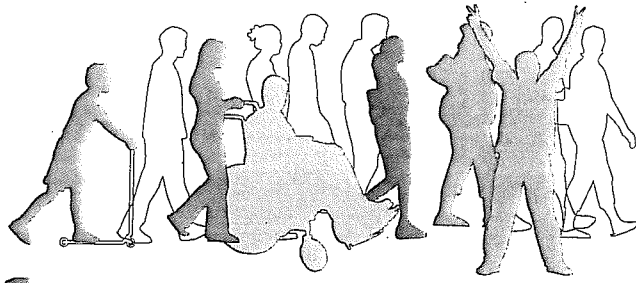
FYI  
Re: Community Social Services Walk  
See info attached  
I will be attending. If anyone wants to join me, please let me know.

Marnie Essery, Chair  
Intermunicipal Advisory Committee on Disability Issues

WALK for Community Social Services  
INVITATION to PARTICIPATE  
Saturday, March 26, 2011  
Centennial Square, Victoria  
Start Time: 11:00 am  
Wrap up Bar-b-que: 12 noon  
Live Entertainment by the Tom Morrissey Band

WHERE DO I RETURN THE SIGN-UP FORM(S)?  
You can return the form by:  
FAX: (250) 480-0544, attention Marilyn Rust  
MAIL: Walk for Community Social Services c/o Hospital Employees' Union

#201- 780 Tolmie Avenue, Victoria, V8X 3W4  
E-MAIL: send the information to bwilson@heu.org



Agenda  
Access  
Awareness

# WALK for Community Social Services

**SATURDAY, MARCH 26, 2011**

**Centennial Square, Victoria**

**Start Time: 11:00 am**

**Wrap up Bar-b-que: 12 noon**

*Live Entertainment by the Tom Morrissey Band*

Why?

MARCH IS COMMUNITY SOCIAL SERVICES AWARENESS MONTH.

Join us for a walk – beginning and ending at Centennial Square – to raise awareness about the vital role these services play in our communities.

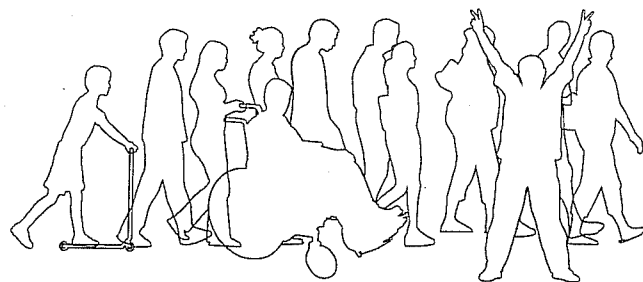
Who?

EVERYONE IS WELCOME AND THERE IS NO COST TO PARTICIPATE.

We encourage you to pre-register by emailing [bwilson@heu.org](mailto:bwilson@heu.org) or by calling 250-978-5475. And we encourage you to take public transit, walk, bike, or have a friend drop you off.

**COMMUNITY SOCIAL SERVICES INCLUDE:**

- Group homes and day programs for people with disabilities
- Support services for families and youth in need
- Child care programs
- Services for victims of violence
- Assistance for those with substance abuse issues
- Counseling and support for immigrant families
- Services for children with special needs
- Support services for aboriginal people
- Shelter and counseling support for women in abusive relationships
- ... and much more.



# **WALK for Community Social Services**

## INVITATION to PARTICIPATE

**Saturday, March 26, 2011**

**Centennial Square, Victoria**

**Start Time: 11:00 am**

**Wrap up Bar-b-que: 12 noon**

*Live Entertainment by the Tom Morrissey Band*

On Saturday, March 26 community social services' clients, self advocates, family members, workers and service providers are joining together in a walk to raise awareness about the vital role these services play in our communities.

### **WILL YOU JOIN US?**

Community social services include everything from child care to employment and residential supports for people with developmental disabilities, to specialized services for immigrant families and support for women escaping abusive relationships.

They help make our communities stronger, healthier and more stable. But in recent years, these services have suffered from cutbacks and inadequate funding.

Together, we can shine a spotlight on the need for governments at all levels to provide the resources needed to ensure no one falls through the cracks when they have a special need or when they are facing a crisis in their lives.

### **HOW DO I SIGN UP FOR THE WALK?**

Just fill out the form on page two and send it in by fax, mail, or e-mail to the contact numbers provided.

And, we have attached a registration form that you can use if you would like to sign-up others.

*over*

**DOES IT COST ANYTHING TO JOIN THE WALK?**

There is no cost to join the Walk for Community Social Services.

**IS PARKING AVAILABLE AT CENTENNIAL SQUARE?**

Parking is very limited so we strongly encourage you to take public transit, walk, bike, or have a friend drop you off.

There will be a few spaces reserved in front of Centennial Square for vans to drop off their passengers.

**WHAT ABOUT WATER AND WASHROOMS?**

There are accessible washrooms at Centennial Square. We are asking that you bring your own water bottle and there will be places where you can fill it up at the Square.

**FOR MORE INFORMATION**

Don't hesitate to give us a call, or leave a message so we can call you back at: 250-383-2602.

**WHERE DO I RETURN THE SIGN-UP FORM(S)?**

You can return the form by:

- FAX: (250) 480-0544, attention Marilyn Rust
- MAIL: Walk for Community Social Services  
c/o Hospital Employees' Union  
#201- 780 Tolmie Avenue, Victoria, V8X 3W4
- E-MAIL: send the information to [bwilson@heu.org](mailto:bwilson@heu.org)

----- ✂ ----- ✂ ----- ✂ -----

*Yes*, sign me up for the **Walk for Community Social Services**

Name \_\_\_\_\_

Group/Community \_\_\_\_\_

Phone number(s) \_\_\_\_\_

E-mail \_\_\_\_\_