



Corporation of the Township of Esquimalt

SPECIAL COMMITTEE OF THE WHOLE

Monday, September 19, 2011

Esquimalt Municipal Hall – Council Chambers

5:45 p.m.

MINUTES

PRESENT: Mayor Barbara Desjardins (Chair), Councillor Meagan Brame, Councillor Bruce McIldoon, Councillor Alison Gaul, Councillor Lynda Hundleby

STAFF: Jeff Miller, Acting Chief Administrative Officer
Barbara Snyder, Director of Development Services
Karen Blakely, Director of Financial Services
Anja Nurvo, Manager of Corporate Services
Darrell McLean, Inspector, OIC West Division
Marlene Lagoa, Sustainability Coordinator
David Ward, Fire Chief
Jeff Byron, Recreation Manager

REGRETS: Councillor Don Linge

OTHER: Carla Venter, Recording Secretary

1. CALL TO ORDER

Mayor Desjardins called the meeting to order at 5:45 p.m.

2. LATE ITEMS

There were no late items.

3. APPROVAL OF THE AGENDA

MOTION: That the agenda be approved as circulated. **MOVED/SECONDED.**
Councillor Brame/Councillor Hundleby. **CARRIED UNANIMOUSLY**

4. DEPARTMENTAL REPORTS – 2nd PERIOD REPORTS (May – August)

The following second period reports for May 1, 2011 through August 31, 2011, were presented by department representatives. Highlights of the reports were verbally reviewed and questions from Council were addressed.

(1) CAO's Second Period Report, Staff Report No. ADM-11-043

(2) Corporate Services Second Period Report, Staff Report No. ADM-11-045

- (3) Financial Services Second Period Report, Staff Report No. FIN-11-035
- (4) Development Services Second Period Report, Staff Report No. DEV-11-068

Director of Development Services noted that the municipality makes it clear to the public that the Hazardous Material regulations are those of Worksafe BC, not a requirement initiated by the municipality.

Discussion ensued around the need for a policy around the handling of hazardous materials. Council noted that Worksafe BC has a corporate policy that can be encompassed in the municipality's policy. Council noted that they were unaware of the Township's guideline going out to residents and that this needed to come back to Council for further discussion.

Council noted that another bylaw officer is needed to ensure enforcement of the bylaws. The Director of Development Services noted that this matter should be addressed *In Camera* as it is a personnel matter.

Council expressed satisfaction on updates received on secondary suites.

- (5) Engineering and Public Works Second Period Report, Staff Report No. EPW-11-020

The Director of Engineering and Public Works noted a correction on page 23 under Work for Others which should read as follows:

- Work orders for call outs and/or repairs at View Royal pump for the period = 4 (for year = 10)
- Work orders issued for asphalt/sidewalk repairs following work by other utilities for the period = 24 (for year = 48)
- Work orders issued for sanitary and storm services to accommodate new development in the period = 11 (for year = 22)

Council noted concerns regarding private landscaping encroaching on municipal property. The Director of Engineering and Public Works noted that the Engineering Department can be contacted to address concerns from the public.

Council commented on concerns from residents regarding the operation of the yard and garden waste transfer station. The Director of Engineering and Public Works noted that there were no changes and that the service continues as before.

It was noted that residents should be informed that they can also take yard and garden waste to Ellice Depot upon receipt of the Esquimalt sticker.

Council thanked staff for the additional 14 bus shelters.

- (6) Parks and Recreation Services Second Period Report, Staff Report No. P&R-11-009

Council commented on the successes of using Social Networks.

Discussion ensued around plans to turn the parcel of land recently acquired into a Park and the replacement of trees removed on the Boulevard during the winter months.

Council complimented staff on not increasing Parks and Recreation Facility User fees.

Discussion ensued around grants received for the seniors fitness centre and plans to go through a zoning process.

Council requested a report to show a comparison between Park bookings in previous periods.

- (7) Fire Rescue and Emergency Program Second Period Report, Staff Report No. FIRE-11-007

The Fire Chief noted that staff recently participated in EOC training.

The Fire Chief advised that staff is preparing proposed revisions to existing bylaws for Council's review which deal with burning and false alarms.

Discussion ensued around the use of the standpipe system and the need for the system to be maintained as required.

Council commented on the proactive plan and the importance of fire prevention during the construction of the 6-storey wood frame building at 924 Esquimalt Road. Staff advised Council that strict fire prevention measures will be in place during construction.

MOTION: That the 2011 Departmental Second Period Reports from the CAO, Corporate Services, Financial Services, Development Services, Engineering and Public Works, Parks and Recreation Services, Fire Rescue and Emergency Program be received. **MOVED/SECONDED.** Councillor Brame/Councillor Hundleby. **CARRIED UNANIMOUSLY.**

5. PUBLIC QUESTIONS AND COMMENT PERIOD

Emmy Labonte, Dunsmuir Road, commented on the broad use of “wireless” technology and noted that schools opted against wireless technology for students. Ms. Labonte requested that the municipality conduct a thorough investigation of the effects of wireless technology before moving forward.

6. ADJOURNMENT

MOTION: That the Special Committee of the Whole Meeting of September 19, 2011 be adjourned at 6:16 p.m. MOVED/SECONDED. Councillor Brame /Councillor Gaul. **CARRIED UNANIMOUSLY.**

MAYOR OF THE CORPORATION
OF THE TOWNSHIP OF ESQUIMALT
THIS 24th DAY OF OCTOBER, 2011

CERTIFIED CORRECT:

ANJA NURVO
CORPORATE OFFICER