



## Corporation of the Township of Esquimalt

# SPECIAL COMMITTEE OF THE WHOLE

Monday, June 13, 2011

Esquimalt Municipal Hall – Council Chambers

5:47 p.m.

## MINUTES

**PRESENT:** Mayor Barbara Desjardins, Councillor Meagan Brame, Councillor Don Linge, Councillor Bruce McIldoon, Councillor Alison Gaul, Councillor Lynda Hundleby

**STAFF:** Karen Blakely, Director of Financial Services [Acting CAO]; Barbara Snyder, Director of Development Services; Jeff Miller, Director of Engineering and Public Works; Scott Hartman, Director of Parks and Recreation; Gord Anderson, Deputy Fire Chief; Marlene Lagoa, Sustainability Coordinator

**OTHER:** Carla Venter, Recording Secretary

**1. CALL TO ORDER**

The meeting was called to order at 5:47 p.m.

**2. LATE ITEMS**

There were no late items.

**3. APPROVAL OF AGENDA**

**MOTION:** That the Agenda be approved as circulated.  
**MOVED/SECONDED.** Councillor Brame/Councillor Hundleby.  
**CARRIED UNANIMOUSLY.**

**4. DEPARTMENTAL REPORTS - 1<sup>ST</sup> PERIOD (January – April)**

The following first period reports for January 1, 2011 through April 30, 2011, were presented by department representatives. Highlights of the reports were verbally reviewed and questions from Council were addressed.

- (1) CAO's First Period Report, Staff Report No. ADM-11-034

There was no discussion.

- (2) Corporate Services First Period Report, Staff Report No. ADM-11-035

Sustainability Coordinator noted that the Esquimalt community achieved greater electrical savings during the 2011 Earth Hour event than the previous year.

- (3) Financial Services First Period Report, Staff Report No. FIN-11-012

Council commented on strategies to examine business improvement incentives and suggested that it be put forward as a motion at a future meeting.

- (4) Development Services First Period Report, Staff Report No. DEV-11-041

Council noted that attention was needed on item 10 which referred to a lack of tourism development due to the lack of a tourism/marketing position.

- (5) Engineering and Public Works First Period Report, Staff Report No. EPW-11-012

The Director of Engineering and Public Works noted that all the bus shelters on Craigflower Road have been replaced. Discussion ensued on the CRD recycling contract extension and banning of kitchen waste from Hartland Landfill.

- (6) Parks and Recreation Services First Period Report, Staff Report No. P&R-11-006

Council noted the excellent financial growth figures brought forward in the period report.

- (7) Fire Rescue and Emergency Program First Period Report, Staff Report No. FIRE-11-004

Deputy Fire Chief spoke to the nature of the department's public relations activities.

**MOTION:** That the 2011 Departmental First Period Reports from the CAO, Corporate Services, Financial Services, Development Services, Engineering and Public Works, Parks and Recreation Services, Fire Rescue and Emergency Program be received. **MOVED/SECONDED.** Councillor Brame/Councillor Hundleby. **CARRIED UNANIMOUSLY.**

**5. PUBLIC QUESTION AND COMMENT PERIOD**

There were no individuals in attendance at the public meeting.

**6. ADJOURNMENT**

**MOTION:** That the Special Committee of the Whole Meeting of June 13, 2011 be adjourned at 6:15 p.m. **MOVED/SECONDED.** Councillor Brame/Councillor Gaul. **CARRIED UNANIMOUSLY.**

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MAYOR OF THE CORPORATION  
OF THE TOWNSHIP OF ESQUIMALT  
THIS 11<sup>th</sup> DAY OF JULY, 2011

CERTIFIED CORRECT:

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LAURIE HURST  
DEPUTY CORPORATE ADMINISTRATOR