

Corporation of the Township of Esquimalt

SPECIAL COMMITTEE OF THE WHOLE

Monday, February 14, 2011

Esquimalt Municipal Hall – Council Chambers

5:45 pm.

MINUTES

PRESENT: Mayor Barbara Desjardins (Chair), Councillor Meagan Brame, Councillor Randall Garrison, Councillor Don Linge, Councillor Bruce McIldoon, Councillor Alison Gaul, Councillor Lynda Hundleby.

STAFF: Laurie Hurst, Chief Administrative Officer
David Ward, Fire Chief
Karen Blakely, Director of Financial Services
Mary Turner, Deputy Director of Financial Services
Barbara Snyder, Director of Development Services
Jeff Miller, Director of Engineering and Public Works
Scott Hartman, Director of Parks and Recreation Services
Carollyne Evans, Manager of Corporate Services

OTHER: Anthony Beks, Recording Secretary

1. CALL TO ORDER

Mayor Desjardins called the meeting to order at 5:45 p.m. She acknowledged the activities and accomplishments during the Third Period and thanked all staff for their hard work and efforts.

2. LATE ITEMS

There were no late items.

3. APPROVAL OF THE AGENDA

MOTION: That the agenda be approved as circulated. **MOVED/SECONDED.** Councillor Linge/Councillor Hundleby. **CARRIED UNANIMOUSLY.**

**4. DEPARTMENTAL REPORTS – 3rd PERIOD REPORTS
(September – December 2010)**

- (1) CAO's Third Period Report, Staff Report No. ADM-11-011
 - The Mayor recognized Ms. Hurst's significant project work and additional hours including Police Advisory Board. Councillor Garrison complimented Ms. Hurst for keeping up with professional training.
 - Ms. Hurst expressed her appreciation to Carollyne Evans for carrying through with the Remuneration Committee.

- (2) Corporate Services Third Period Staff Report No. ADM-11-010
 - Ms Evans stated she will ask the Communications Coordinator for an activity report for the monitoring system for the websites.
 - Mr. Miller stated the BC Hydro application did not meet Hydro's parameters and will not be funded, however, Hydro has offered \$10,000 for a pre-feasibility study which will be undertaken.
- (3) Financial Services Third Period Report, Staff Report No. FIN-11-001
 - Ms. Turner stated the comparison data for municipalities would form part of the 2011 budget.
 - Ms. Turner and Inspector McLean stated any claims resulting against the Victoria Police Department that Esquimalt would fund a percentage of was in the Victoria Police Department budget document.
 - Ms. Turner reported that the IT department is doing the research on available technologies and will report back some time during the year.
 - Finance Staff were congratulated for completing monthly reconciliations by deadline.
- (4) Development Services Third Period Report, Staff Report No. DEV-11-013
 - Ms. Snyder advised the Green Building Checklist is being implemented; she has not received any feedback.
 - Mayor Desjardins noted the Greener Cities Summit in 2012 and wondered if there were opportunities for Esquimalt, i.e. Trackside Gallery.
 - Ms. Snyder advised a parking bylaw that relates to development will be looked at in the comprehensive parking strategy
- (5) Engineering and Public Works Third Period Report, Staff Report No. EPW-11-005.
 - Mr. Miller provided an update on the cross connections and dye testing program.
 - Mr. Miller advised the CRD was doing a presentation on the E & N to Council on February 21, 2011.
 - Mr. Miller advised that thermoplastic line markings were applied on the first section of Craigflower Road and the remainder will be painted due to the age of the asphalt.
 - Mr. Miller advised that the Township is negotiating with the contractor on the amount of a cost recovery fee for project delays. Any additional monies from the project will be used to cover the costs the Township is incurring as a result of the deadline not being met, such as consultant time.
 - Mr. Miller advised that he has submitted a request to UBCM to use the surplus funds realized from the beginning of Phase II.
 - Request was made to provide the Access Awareness Committee with a sidewalk map on what has been accomplished within the last two years.
- (6) Parks and Recreation Services Third Period Report, Staff Report No. P&R-11-002
 - Director Hartman advised that there will be a budget item for deconstruction of the Saxe Point home being brought forward by Mr. Miller at the end of March.

- Director Hartman noted the tenancy lease for the municipally owned home at 855 Lampson Street expires the end of May and the tenants have been notified.
 - Director Hartman advised that a New Horizons grant was received for \$25,000 for an outdoor fitness circuit which wasn't sufficient to purchase all of the equipment needed. Staff are still working on this.
 - Council noted the increase in ice programming which Director Hartman attributed to better programs, better program times and more effective advertising.
- (7) Fire Rescue and Emergency Program Third Period Report, Staff Report No. FIRE-11-001.
- Council commented how pleased the community is with the service and dedication of the Esquimalt Fire Department.
 - Fire Chief Ward stated he is working on a false alarm bylaw and a locked box program to improve access to multi unit building and expedite response times.
 - Fire Chief Ward noted he is examining the substantial increase in medical aid calls.

MOTION: That Departmental Reports – 3rd Period Reports (September – December 2010) be received by Council. **MOVED/SECONDED** Councillor Gaul/Councillor McIldoon. **CARRIED UNANIMOUSLY.**

PUBLIC QUESTION AND COMMENT PERIOD

Dale Woods, Greenwood Avenue, expressed his appreciation to the Fire Chief for his comments and the response times. He suggested that rather than deconstruct the Saxe Point house that a non-biased citizens committee explore alternative uses for the property such as weddings or events in the park.

6. ADJOURNMENT at 6:30 p.m.

MOTION: That the Special Committee of the Whole Meeting be adjourned and that Council reconvene *In Camera*. **MOVED/SECONDED.** Councillor Brame/Councillor Hundleby. **CARRIED UNANIMOUSLY.**

MAYOR OF THE CORPORATION OF THE
TOWNSHIP OF ESQUIMALT
THIS 14th DAY OF MARCH, 2011

CERTIFIED CORRECT:

LAURIE HURST
DEPUTY CORPORATE ADMINISTRATOR