



Corporation of the Township of Esquimalt

SPECIAL COMMITTEE OF THE WHOLE

Monday, May 25, 2010

Esquimalt Municipal Hall – Council Chambers

5:45 p.m.

MINUTES

PRESENT: Mayor Barbara Desjardins (Chair), Councillor Don Linge, Councillor Meagan Brame, Councillor Bruce McIldoon, Councillor Randall Garrison, Councillor Alison Gaul, Councillor Lynda Hundleby

STAFF: Laurie Hurst, Chief Administrative Officer
Robin Middleton, Director of Financial Services
Barbara Snyder, Director of Development Services
Jeff Miller, Director of Engineering and Public Works
Scott Hartman, Director of Parks & Recreation Services
Darrell McLean, Inspector, OIC West Division
Gord Anderson, Deputy Fire Chief
Marlene Lagoa, Sustainability Coordinator
Carollyne Evans, Corporate Administrator

1. CALL TO ORDER

Mayor Desjardins called the Special Committee of the Whole to order at 5:45 p.m.

2. LATE ITEMS

There were no late items.

3. APPROVAL OF THE AGENDA

Moved by Councillor Brame, seconded by Councillor Hundleby that the agenda be approved.

The motion **CARRIED UNANIMOUSLY**.

4. DEPARTMENTAL REPORTS – 1st PERIOD REPORTS (January – April)

- (1) CAO's First Period Report, Staff Report No. ADM-10-032

Council reviewed the Chief Administrative Officer's First Period Report.

- (2) Corporate Services First Period Report, Staff Report No. ADM-10-031

Council reviewed the Corporate Services First Period report. Corporate Administrator Carollyne Evans advised interviews for the Archivist position are scheduled for May 31 and June 1st of the following week.

- (3) Financial Services First Period Report, Staff Report No. FIN-10-009

Council reviewed the Financial Services First Period Report.

- (4) Development Services First Period Report, Staff Report No. DEV-10-034

Council reviewed the Development Services First Period Report. Director Barbara Snyder advised that requests for copies of building plans and building permit histories have risen significantly, partly due to more detailed investigations by insurance companies and mortgage lenders. Director Snyder advised that the number of registrations for secondary suites is not high, however it is what she expected.

- (5) Engineering and Public Works First Period Report, Staff Report No. EPW-10-015

Council reviewed the Engineering and Public Works First Period Report. Director of Engineering Jeff Miller stated there were changes to items 4 through 6 on page 20. With respect to item 7, sanitary sewer rehabilitation works, Director Miller advised that dye testing of possible cross connections is being delayed to start up again in the Fall.

With respect to item 16, waste water treatment, Director Miller advised that this is in preliminary stages now, however, the Township can anticipate what its portion of the sewage flows for the plant would be.

With respect to Item 23, garbage collection and management of organics, Director Miller stated Hartland Landfill will no longer receive organics in 2012. He is currently preparing a business plan to take back to Council with recommendation on whether the Township should manage organics or participate in the CRD program. The impact on fleet units will depend on the course of action taken.

- (6) Parks and Recreation Services First Period Report, Staff Report No. P&R-10-003

Council reviewed the Parks and Recreation Services First Period Report. Director of Parks & Recreation Services Scott Hartman noted the inventory of trees appears intact after the recent windstorm.

Council commented that the work done by Director Hartman and staff at the Paralympic Relay had a great positive impact on the community.

- (7) Fire Rescue and Emergency Program First Period Report, Staff Report No. FIRE-10-003

Council reviewed the Fire Rescue and Emergency Program First Period Report. Deputy Fire Chief Gord Anderson clarified that the spike in false alarms has no pattern and is outside the control of the Fire Department. He clarified that the high number of fire code bylaw infractions is related to planned fire inspections and code violations.

(8) Victoria Police Department, West Division First Period Report

Council reviewed the Victoria Police Department, West Division First Period Report. Inspector Darrell McLean advised the department was seeing a decrease in the number of incidents; a comparison of the last three years will be reported at the Second Period. He noted there was an increase in police presence during the latter part of 2009/early 2010, demonstrating commitment to the community.

Inspector McLean noted the incident statistics are high for the Esquimalt Village area, which encompasses the Plaza itself, as it has a high volume of traffic and high concentration of businesses.

Moved by Councillor Brame, seconded by Councillor Linge that the First Period Reports from the Chief Administrative Officer; departments of Corporate Services, Financial Services, Development Services, Engineering and Public Works, Parks and Recreation Services, Fire Rescue and Emergency Program; and the Victoria Police Department West Division, be received.

The motion **CARRIED UNANIMOUSLY.**

5. PUBLIC QUESTION AND COMMENT PERIOD

Excluding items which are or have been the subject of a Public Hearing.

Mayor Desjardins called for public input and there was none.

7. MOTION TO GO IN CAMERA

Moved by Councillor Hundleby, seconded by Councillor Brame that Council convene *In Camera* pursuant to Section 90 of the *Community Charter* to discuss the acquisition, disposition or expropriation of land or improvements and law enforcement, pursuant to Section 90 (1) (e) and (f) and that the general public be excluded.

The motion **CARRIED UNANIMOUSLY.**

8. ADJOURNMENT

Moved by Councillor Brame, seconded by Councillor Hundleby that the Committee of the Whole meeting be adjourned at 6:21 p.m.

The motion **CARRIED UNANIMOUSLY.**

CERTIFIED CORRECT:

CAROLLYNE EVANS
CORPORATE ADMINISTRATOR

MAYOR OF THE CORPORATION
OF THE TOWNSHIP OF ESQUIMALT
THIS 8th DAY OF NOVEMBER, 2010