



## Corporation of the Township of Esquimalt

# SPECIAL COMMITTEE OF THE WHOLE

Monday, October 19, 2009

Esquimalt Municipal Hall – Council Chambers

5:32 p.m.

## MINUTES

**PRESENT:** Mayor Barbara Desjardins (Chair), Councillor Meagan Brame, Councillor Randall Garrison, Councillor Bruce McIldoon, Councillor Alison Gaul, Councillor Lynda Hundleby, Councillor Don Linge

**STAFF:** Laurie Hurst, Chief Administrative Officer  
Scott Hartman, Director of Parks & Recreation Services  
Mary Turner, Acting Director of Financial Services  
Carollyne Evans, Manager of Corporate Services

### 1. CALL TO ORDER

Mayor Desjardins called the meeting to order at 5:32 p.m.

### 2. LATE ITEMS

There were no late items.

### 3. APPROVAL OF THE AGENDA

Moved by Councillor Garrison, seconded by Councillor Brame that the agenda be approved as presented.  
The motion **CARRIED**.

### 4. PRESENTATIONS

- (1) Capital Regional District: Presentation of CRD requisition/overview of services provided to Town of Esquimalt –
  - Diana Lokken, General Manager, Corporate Services
  - Lloyd Rushton, General Manager, Parks & Community Services
  - Larisa Hutcheson, General Manager, Environmental Services

Diana Lokken gave an overview of the services included in the 2009 Municipal Requisition provided to the Township by the Capital Regional District.

She explained that a couple of years ago the Board asked that the information be categorized to illustrate the direct involvement of the Board in various services. A coloured chart was distributed showing all municipalities and electoral areas and the levels of financial involvement.

Ms. Lokken went through each category line by line.

- i) Direct responsibility – services are delivered to all member local governments throughout the region. CRD staff report to a Standing Committee which meets monthly. The Township of Esquimalt's portion for the 2009 requisition is \$403,170.
  - Legislative and General Government – costed out to various operating departments as well.
  - Traffic safety – mainly for advertising campaigns, no direct staff costs.
  - Regional Parks – tenure on parks requisition has finished; finalizing discussions on continuing to collect \$10 per household.
  - Land banking –land acquired for public/private housing.
  - Geo-Spatial Referencing System – monument system is not maintained any longer; 10 years ago acquired satellite receivers and survey equipment for single person survey crews [more accurate to within 1 cm]; just added another tower to improve triangulation; money used to look at new services is paid back to municipalities [\$100,000 refunded last year].
- ii) Mandated Responsibility - the Board is obligated to deliver liquid waste and solid waste services. The Township of Esquimalt's portion is \$797,020.
  - Solid waste disposal funding – 100% from tipping fee recycling programs;
  - Septage – CRD manages the contract with SPL in Langford.
  - Millstream remediation – remediation of former septage lagoons in Highlands.
  - Sewer green lines – cost sharing for the northwest trunk line at Macaulay.
- (iii) Contractual and Emergency Services - the Township of Esquimalt's portion is \$11,895.
  - Victoria Family Court building – brick structure physically attached to Juvenile Detention Centre; as there is no longer a requirement for a separate Family Court, the building is rented to VIHA as a detox centre.
  - Family Court Committee – provincially mandated; every municipality has a representative.
  - Regional Emergency Program support – software from the province supports network for assets.
  - HAZMAT – Fire Services participates
  - 911 – technology review this year of changes over the last 20 years; Township funds some of the equipment.
- (iv) Delegated responsibility – delegated services by the Board to commissions or committees. The Township of Esquimalt's portion is \$131,256.
  - Regional Housing Trust Fund – the 5 year bylaw is up for discussion for renewal; the funds lever other agencies for funding.
  - Regional Water Supply – Victoria gets billed and then builds that cost into the distribution cost.
- (v) CRD, Capital Regional Hospital District and Municipal Debt
  - the MFA debt is the Township's own debt servicing borrowed through the CRD which has a triple A bond rating.
  - The CRHD debt is multi year and pays for the new tower at the Jubilee Hospital

Lloyd Rushton gave an overview of Parks and Community Services, noting there are 28 parks, 2 regional trails and one trail being developed covering an area of 11,500 hectares. Mr. Rushton stated there were 3.5 million visitors to CRD parks in 2008.

- \$26 million worth of new parkland has been acquired under the land acquisition program which started in 2000, with one-third of the value coming from outside partners including local conservancies and the provincial government. This year the Board will be discussing whether to continue the program.
- Last month the first year contract for the E & N Rail Trail was tendered which will pave a 2 km section of the trail at 6 Mile/Galloping Goose. Construction of the trail at Jacklin Road and Veterans Parkway has been tendered and work will start this week or next. The tendering for bridges on the trail are now out with construction expected to start late November. The section of the trail between Esquimalt Road and Admirals/Colville intersection will be tendered late November/early December. The trail in Esquimalt is the only section not on roads and the CRD is seeking additional funds for this \$11.2 million project.

Larisa Hutcheson clarified that the CRD is reviewing the cost sharing formula for the Millstream remediation and a representative from the Township would be welcomed on the sub-committee.

The CRD is reviewing the Solid Waste Management Plan that has not been updated for 7 years. They are looking at potential integration with the Liquid Waste Management Plan and in November notices will be coming out for the adaptation workshops the CRD will be hosting.

#### Questions/Comments

Council expressed disappointment about the E & N Trail and that the trail system will be built in pieces that do not connect. Mr. Rushton stated it was a difficult decision for the Board and had to do with issues of liability insurance. As the trail in Esquimalt goes through First Nations reserve lands, the Board is waiting for their permission. He stated he would follow up at the staff level and keep the Township updated.

Question was asked about payment in lieu of taxes [PILT]. All properties that are grantable are not taxed. For example, the Township is not billed for the value of the Dockyard.

Concern was expressed about the lack of sewage treatment information coming from the CRD, the information appears not to be advertised, there is no timely notice to the Township, and Council requested that public consultation not take place on the Monday nights that conflicted with Esquimalt Council meetings. Council expressed concern that the impression is the Township doesn't really care about sewage treatment. Ms. Hutcheson noted she will take the message back to the CRD.

Ms. Lokken noted that the grant application for sewage treatment plant sites had to specify a site but that does not imply that the site cannot be changed later. She stated that the application has to have a real project put forward due to the

magnitude of the project and monies involved. The CRD will be meeting with the provincial and federal governments on October 23<sup>rd</sup> to talk about the grant funding. Comment was made that there are only 8 participants on the Arts Grants Committee which does not represent all CRD participating areas. Question was asked how to get the others to join in. Ms. Lokken responded that the Arts Strategy was developed 10 years ago where the Arts Committee and staff would visit other Councils and give a presentation.

Question was raised about the process for a participating member to withdraw from a CRD service. Ms. Lokken responded that there are a number of services that members cannot withdraw from. A service review and service withdrawal involves the participants, the minister/ministry staff and, if agreement is not voluntarily reached between the parties, the process is subject to mediation and binding arbitration. If there are capital assets involved, the leaving party continues to pay.

**5. ADJOURNMENT**

Moved by Councillor Brame, seconded by Councillor Hundleby that the Committee of the Whole meeting be adjourned at 6:37 p.m.  
The motion **CARRIED**.

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MAYOR OF THE CORPORATION  
OF THE TOWNSHIP OF ESQUIMALT  
THIS 30th DAY OF NOVEMBER, 2009

CERTIFIED CORRECT:

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CAROLLYNE EVANS  
CORPORATE ADMINISTRATOR