



## Corporation of the Township of Esquimalt

# SPECIAL COMMITTEE OF THE WHOLE

Monday, May 25, 2009

Esquimalt Municipal Hall – Council Chambers

5:45 p.m.

## MINUTES

**PRESENT:** Mayor Barbara Desjardins, Councillor Meagan Brame, Councillor Randall Garrison, Councillor Don Linge, Councillor Bruce McIlldoon, Councillor Alison Gaul

**REGRETS:** Councillor Lynda Hundleby

**STAFF:** Laurie Hurst, Acting Chief Administrative Officer; Barbara Snyder, Director of Development Services; Gilbert Coté, Director of Engineering and Public Works; Andy Katschor, Acting Director of Parks and Recreation; Jeff Byron, Recreation Manager; Paul Nelson, Fire Chief; Gord Anderson, Deputy Fire Chief; Inspector Darrell McLean, West Division, Victoria Police Department; Marlene Lagoa, Manager of Communications and Sustainability; Pat Mulcahy, Human Resources Manager; Diane Knight, Executive Assistant

**1. CALL TO ORDER**

The meeting was called to order at 5:45 p.m.

**2. LATE ITEMS**

There were no late items.

**3. APPROVAL OF AGENDA**

(1) Move agenda item 4(8) West Division First Period Report to Item 4(1).

(2) Move agenda Item 4(1) Financial Services First Period Report to Item 4(2).

Moved by Councillor Garrison, seconded by Councillor Brame that the agenda be approved as amended.

The motion **CARRIED**.

**4. DEPARTMENTAL REPORTS 2009 -1<sup>ST</sup> PERIOD (January – April)**

The following first period reports for January 1, 2009 through April 30, 2009, were presented by department representatives. Highlights of the reports were verbally reviewed and questions from Council were addressed.

- 1) Victoria Police Department, West Division First Period Report

Mayor Desjardins welcomed Inspector Darrell McLean to Esquimalt.

Inspector McLean presented West Division statistics using a bar graph and noted that there will be a summer action plan in place again this summer. Council requested that Inspector McLean make available statistics for the municipality of Esquimalt only.

- 2) Financial Services First Period Report, Staff Report No. FIN-09-015

The Director of Financial Services provided brief highlights and responded to questions from Council.

- 3) Corporate Services First Period Report, Staff Report No. ADM-09-024

The Manager of Communications and Sustainability provided brief highlights and responded to questions from Council.

- 4) Development Services First Period Report, Staff Report No. DEV-09-029

The Director of Development Services provided brief highlights and responded to questions from Council. Council requested that the new Tourism Officer be introduced at a future Council meeting. Mayor Desjardins congratulated Trevor Parkes, Senior Planner, on completion of the Justice Institute Emergency Planning.

- 5) Engineering and Public Works First Period Report, Staff Report No. EPW-09-018

The Director of Engineering and Public Works provided brief highlights and responded to questions from Council. He noted that Trevor Kushner has been hired as the new Public Works Manager.

- 6) Parks Services First Period Report, Staff Report No. P&R-09-020

- 7) Recreation Services First Period Report, Staff Report No. P&R-09-022

Mayor Desjardins congratulated Brett Harper, Aquatic Programmer, for his leadership in the National Lifeguard Service program last year. Council requested a quarterly report on food services, rentals, staffing and uses in the next reporting period.

- 8) Esquimalt Fire Rescue First Period Report, Staff Report No. FIRE 09-004

Moved by Councillor Brame, seconded by Councillor Linge that Staff Reports No. FIN-09-015, No. ADM-09-024, No. DEV-09-029, No. EPW-09-018, No. P&R-09-020, No. P&R-09-022, No. FIRE-09-004, and the report from the Victoria Police Department for the 2009 First Period be received.  
The motion **CARRIED**.

**5. ADJOURNMENT**

Moved by Councillor Brame, seconded by Councillor Linge that the meeting adjourn at 6:11 p.m.  
The motion **CARRIED**.

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MAYOR OF THE CORPORATION  
OF THE TOWNSHIP OF ESQUIMALT  
THIS 13<sup>th</sup> DAY OF JULY, 2009

CERTIFIED CORRECT:

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CAROLLYNE EVANS  
CORPORATE ADMINISTRATOR